

RÉPUBLIQUE DU CAMEROUN

Paix – Travail – Patrie

MINISTÈRE DE LA DÉCENTRALISATION ET DU
DEVELOPPEMENT LOCAL

RÉGION DU NORD OUEST

DÉPARTEMENTALE DE MOMO

COMMUNE DE WIDIKUM-BOFFE



REPUBLIC OF CAMEROON

Peace – Work – Fatherland

MINISTRY OF DECENTRALISATION AND LOCAL
DEVELOPMENT

NORTH WEST REGION

MOMO DIVISION

WIDIKUM-BOFFE COUNCIL

WIDIKUM-BOFFE COUNCIL INTERNAL TENDER'S BOARD

OPEN NATIONAL INVITATION TO TENDER BY EMERGENCY PROCEDURE

TENDER FILE

**N°02/ONIT/WIDIKUM-BOFFECOUNCIL/WCITB/2026 OF
__04__/_02_/2026**

**FOR THE CONSTRUCTION OF AN 8ML BRIDGE OVER RIVER EHATOPO ON
BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY,
WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST
REGION BY EMERGENCY PROCEDURE**

PROJECT OWNER: THE MAYOR OF WIDIKUM-BOFFE COUNCIL

FUNDING: PUBLIC INVESTMENT BUDGET (MINTP) ROAD FUND 2026

AUTHORIZATION N°: _____

IMPUTATION: _____

LOT:	NAME OF PROJECT	AMOUNT OF PROJECT	AMOUNT OF BID BOND	COST OF TENDER FILE :	FINANCIAL YEAR
SINGLE	CONSTRUCTION OF AN 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST	56,600,000 FCFA Fifty six million six hundred thousand francs	1.132,000 FCFA One million one hundred and two thousand francs	70,000 Seventy thousand francs	2026

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WIDIKUM-BOFFE COUNCIL

TENDER NOTICE

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PRECEDURE

N° 02 /ONIT/WIDIKUM-BOFFECOUNCIL/WCITB/2026 OF 04/02/2026

FOR THE CONSTRUCTION OF AN 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION

FUNDING: PUBLIC INVESTMENT BUDGET MINTP (ROAD FUNDS)
Exercice 2026

1. Subject of the invitation to tender

Within the framework of the 2026 Public Investment Budget, the Mayor of Widikum-Boffe Council, Contracting Authority, on behalf of the Republic of Cameroon, hereby launches an Opened National Invitation to tender, for the CONSTRUCTION OF AN 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION

. It is a single lot.

2. Work consistency

The works include the following:

- PRELIMINARY WORKS
- PREPARATORY WORKS
- EARTH WORKS
- FOUNDATION-ABUTMENT-WING WALLS-DECK
- EQUIPEMENTS
- SOCIO - ENVIROMENTAL MITIGATION MEASURES.

3. Lot

The work is in unique lot: The CONSTRUCTION OF AN 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION

4. Estimated cost

The estimated cost after preliminary studies is **Fifty six million six hundred thousand (56,600,000) FCFA.**

5) EXECUTION DEADLINE:

The maximum deadline for the execution provided for by the Contracting Authority shall be four months (120 calendar days) with effect from the date of notification of the Service Order to start works.

6. Participation

Participation is open under the same conditions to all Cameroonian companies and business concerned that are in compliance with the Cameroon laws.

7. Financing

The works, subject of this invitation to tender, are financed by the **Public Investments Budget-ROAD FUND (MINTP) 2026** budget head N° _____

8. Consultation of the tender file

The tender file may be consulted at the Widikum-Boffe Council Office Secretariat, during working hours, as soon as this tender notice is published.

9. Acquisition of the tender file

The tender file may be acquired from the Widikum-Boffe Council Office Secretariat, Contract Award Service upon presentation of a non-refundable treasury receipt of **One hundred and sixty thousand (160.000) FCFA payable at the Widikum-Boffe Council Treasury representing the cost of the tender file.** Such a receipt shall identify the payer as representing the company that wants to participate in the tender.

10. Submission of bids:

Each offer drafted in English or French in 07 (seven) copies including 01 (one) original and 06 (six) copies marked as such, should reach the Widikum-Boffe Council Office Secretariat not later than ___/___/2026 at **10:00 noon** local time and should carry the inscription:

<< OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PRECEDURE

N° 02/ONIT/WIDIKUM-BOFFECOUNCIL/WCITB/2026 OF 04/02/2026

FOR THE CONSTRUCTION OF AN 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION.>>

“To be opened only during the bid-opening session”

11. Admissibility of bids

Under penalty of being rejected, only originals or certified true copies signed by the issuing service or administrative authorities (Senior Divisional Officer, Divisional Officers) must imperatively be produced in accordance with the Special Regulations of the Invitation to Tender.

They must obligatorily not be older than three (3) months preceding the date of submission of bids or may be established after the signature of the tender notice

Any bid not in compliance with the prescriptions of the Tender File shall be rejected. This refers especially to the absence of a bid bond issued by a first-rate bank approved by the Minister in charge of Finance.

12. Opening of bids:

The bids shall be opened in a single phase. The opening of the administrative documents, the Technical and Financial offers will take place on the 04/02/2026 at **11:00 am** local time, in the conference hall of the Widikum-Boffe Council, by its competent Members. Only bidders may attend or be represented by duly mandated persons of their choice and having a good knowledge of their files.

13. Evaluation criteria

The bids shall be evaluated according to the main criteria as follows:

A. Eliminary criteria

1. Absence of bid bond in the administrative file;
2. Deadline for delivery higher than prescribed;
3. A bid with the external envelope carrying a sign or mark leading to the identification of the bidder;
4. Incomplete financial file;
5. Change of quantity or unit;
6. Non respect of **75%** of essential criteria;
7. Suspended by MINMAP in 2025.
8. Absence of CDEC receipt or prove of deposit of the amount of the bid bond requested in the deposit and guarantee fund

B. Essential criteria

- 1- General presentation of the Tender Files;
- 2- Financial capacity;
- 3- References of the company in similar achievements;
- 4- Quality of the personnel;
- 5- Technical organization of the works;
- 6- Safety measures on the site;
- 7- Logistics;
- 8- Attestation of site visit duly signed by honour of the bidder.
- 9- Special Technical Clauses initialed in all the pages;
- 10-Special Administrative Clauses completed and initialed in all the pages.

14. **Award**

This evaluation will be done in a binary way (**yes**) or (**no**) with an acceptable minimum of **37/43 (75%)** of the essential criteria taken in account.

The Contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having satisfied to **100%** of the eliminatory criteria and at least **75%** of the essential criteria.

15. **Validity of bids**

Bidders will remain committed to their offers for ninety (90) days from the deadline set for the submission of tenders.

16. **Complementary information**

Complementary technical information may be obtained during working hours from the Widikum-Boffe Council.

Copies:

- ARMP BAMENDA
- DD MINMAP MOMO
- DD MINTP MOMO
- Chairperson of TB
- The project owner
- Notice Board
- File/archive

Widikum-Boffe on **06 FEB 2026**
The Lord Mayor of Widikum-Boffe Council
(Contracting Authority)
Stanislaus Tambu
MBA FINANCE (University of Douala)
ECONOMIST



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MINISTRY OF DECENTRALISATION AND
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NORTH WEST REGION

MOMO DIVISION

WIDIKUM-BOFFE COUNCIL

1.- Objet de l'Appel d'Offres

Le Maire de la commune de Widikum-Boffe, Autorité Contractante, lance pour le compte de la République du Cameroun, un appel d'offre national ouvert pour les travaux de Construction D'Un Pont de la rivière Ehatopo dans l'Arrondissement de Widikum-Boffe dans le Département de la Momo, Région du Nord-Ouest.

2.- Consistance des travaux

Les prestations comprennent les opérations suivantes :

- Travaux préparatoires;
- Travaux de Construction D'Un Pont;
- Equipment
- Mesures mitigation environnementale;

3.- Coût prévisionnel : Cinquante-six million six cent (56.600.000) franc CFA.

4.- Participation

La participation est ouverte à l'égalité de conditions à toutes les sociétés et entreprises de droits camerounais.

5) Délai d'exécution :

Le délai prévu pour l'achèvement des travaux du présent appel d'offre est de **120 JOURS** continus (**Quart mois**) à partir du jour de la notification de l'ordre de service

6.- Financement

Les travaux, objet du présent Appel d'Offres, sont financés par **Budget D'investissement Public , (MINTP) Exercice 2026 (FONDS ROUTIER)**, sur la ligne d'imputation budgétaire N° _____.

7.- Consultation du dossier d'Appel d'Offres

Le dossier d'appel d'offres peut être consulté aux heures ouvrables auprès de Secrétariat de la Commune de Widikum-Boffe, dès publication du présent avis.

8.- Acquisition du dossier d'Appel d'Offres

Le dossier d'appel d'offres peut être obtenu aux heures ouvrables auprès de Secrétariat de la Commune de Widikum-Boffe, sur présentation d'une quittance de versement d'une somme non remboursable de **Cent soixante mille (160.000) francs CFA** au Trésorerie municipale de Widikum-Boffe. Cette quittance devra identifier le payeur comme représentant l'entreprise désireuse de participer à l'Appel d'Offres.

9. Remise des offres

Chaque offre rédigée en français ou en anglais en sept (07) exemplaires dont un (01) original et six (06) copies marquées comme telles, devra parvenir contre récépissé à la Secrétariat de la Commune de Widikum-Boffe au plus tard le **02/02/2026 à 10h00**, heure locale et devra porter la mention suivante :

**<< AVIS D'APPEL D'OFFRES NATIONAL OUVERT N° 02/AONO/COMMUNE DE WIDIKUM-BOFFE/CPMICN/2026 DU 02/02/2026 POUR LES TRAVAUX CONSTRUCTION D'UN PONT DE LA RIVIERE EHATOPO DANS L'ARRONDISSEMENT DE WIDIKUM-BOFFE DANS LE DEPARTEMENT DE LA MOMO, REGION DU NORD-OUEST
(A N'OUVRIR QU'EN SEANCE DE DEPOUILLEMENT)>>**

10. Recevabilité des offres

Sous peine de rejet, les pièces du dossier administratif requises doivent être produites en originaux ou en copies certifiées conformes par le service émetteur ou une autorité administrative (Préfet, Sous-préfet...), conformément aux stipulations du Règlement Particulier de l'Appel d'Offres.

Elles doivent dater de moins de trois (03) mois précédant la date originale de dépôt des offres ou avoir été établies postérieurement à la date de signature de l'Avis d'Appel d'Offres.

Toute offre incomplète conformément aux prescriptions du Dossier d'Appel d'Offres sera déclarée irrecevable. Notamment l'absence de la caution de soumission délivrée par une banque de premier ordre agréée par le Ministère chargé des Finances.

11. Ouverture des plis

L'ouverture des plis se fera en un temps. L'ouverture des pièces administratives et des offres techniques et financières aura lieu le ___/___/2026 à 11h00, heure locale, dans la salle de conférence de la Commune de Widikum-Boffe, siégeant en présence des soumissionnaires ou de leurs représentants dûment mandatés et ayant une parfaite connaissance du dossier.

12. Critères d'évaluation

Les offres seront évaluées selon les principaux critères suivants :

A - Critères éliminatoires

Il s'agit notamment :

- 1- Absence de la caution provisoire de soumission ;
- 2- Délai d'exécution supérieur à celui prescrit (supérieur à trois mois) ;
- 3- Fausses déclarations ou pièces falsifiées ;
- 4- Offres dont l'enveloppe extérieure porte des mentions permettant de reconnaître le Soumissionnaire ;
- 5- Offres financière incomplète,
- 6- Le changement d'une unité ou d'une quantité dans l'offre financière ;
- 7- Le non-respect de 75% des critères essentiels ;
- 8- suspendu par le MINMAP en 2025
- 9- absence de recu CDEC ou de preuve de depot du montant de la caution de soumission demandee au fonds de depot et de garantie

B - Critères essentiels

Les critères relatifs à la qualification des candidats porteront à titre indicatif sur :

- 1- Présentation générale de l'offre ;
- 2- Capacité financière ;
- 3- Références de l'entreprise dans les réalisations similaires ;
- 4- Qualité du personnel ;
- 5- Organisation technique des travaux ;
- 6- Sécurité au chantier ;
- 7- Moyens logistiques ;
- 8- Attestation de visite du site signée par l'autorité de soumissionnaire.
- 9- Cahier des Clauses Techniques Particulières paraphé à chaque page ;
- 10- Cahier des Clauses Administratives Particulières complété et paraphé à chaque page.

Les critères essentiels sont soumis à des minima dont le détail est donné dans le Règlement Particulier de l'Appel d'Offres (RPAO).

13. Attribution

Cette évaluation se fera de manière purement positive (oui) ou négative (non) avec un minimum acceptable d'au moins 75% de l'ensemble des critères essentiels pris en compte.

Le marché sera attribué au soumissionnaire qui aura proposé l'offre la moins disante, conforme pour l'essentiel aux prescriptions du Dossier d'Appel d'Offres, ayant satisfait à 100% des critères éliminatoires et au moins 75% des critères essentiels.

14. Durée de validité des offres

Les soumissionnaires restent engagés par leur offre pendant 180 jours à partir de la date limite fixée pour la remise des offres.

15. Renseignements complémentaires

Les renseignements complémentaires d'ordre technique peuvent être obtenus auprès de la Commune de Widikum-Boffe.

Fait à Widikum, le

06 FEB 2026

Le Maire de la Commune de Widikum-Boffe

(Autorité Contractante)

Copie :

- ✓ ARMP ;
- ✓ DD MINMAP MOMO
- ✓ DD MINTP MOMO
- ✓ Maître d'Ouvrage
- ✓ Présidents CPM ;
- ✓ Affichage.
- ✓ Chrono/archive



Andoh Stanislaus Tamba
MSC MANAGEMENT
MBA FINANCE (University of Douala)
ECONOMIST

PART 02

GENERAL REGULATIONS FOR THE INVITATION TO TENDER (GRIT)

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GENERAL RUGULATION FOR THE INVITATION TO TENDER

A.-GENERALITIES

Article 1: Scope of the bid

- 1.1. The Lord Mayor Widikum-Boffe hereinafter referred to as the Contracting Authority, launches an open national invitation to tender for the execution of the work described in the special clauses of this call for tenders (RFP). It is referred as "the CONSTRUCTION OF AN 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION".
- 1.2. The successful bidder or contractor must complete the work within the period indicated in the RFP, and which runs from the date of notification of the service order (SO) to start the work.
- 1.3. In this present invitation to tender (LPO), the term "day" refers to a calendar day.

Article 2: Funding

The above works, subject of the present invitation to tender, are financed **by the Public Investment Budget MINTP, Exercise 2026.**

Article 3: Fraud and corruption

3.1. The Contracting Authority requires that bidders and contractors respect strictly the rules of professional ethics during the procurement process and execution of this contract. Under this principle:

- a. The following definitions are applicable:
 - I. Is guilty of "corruption" anyone who offers, gives, solicits or accepts any benefit to influence the action of a public official in the allocation or the execution of a contract.
 - II. Is engaged in "fraudulent practices" anyone who distorts or misrepresents facts in order to influence the award or execution of a contract.
 - III. "Collusive practices" are any form of agreement between two or more bidders (with the knowledge of the contracting Authority or not) to artificially maintain prices of the offers at a level not corresponding to those that would result from the competition.
 - IV. "Coercive practices" are any form of damage to persons or their property or threats against them to influence their action in the attribution or the execution of a Contract.
- b. Shall reject any award proposal if it is proven that the proposed contractor is, directly or through an agent, convicted of corruption or engaged in fraudulent, collusive or coercive practices for the award of the said contract.

3.2. The Minister of Public Contracts, Authority in charge of public contracts may on a provisional basis, take a decision to band or suspend any bidder for a period not exceeding two (2) years, that is found guilty of influence, conflicts of interest, fraud, corruption or production of no-authentic documents in the bid submission, without prejudice to the criminal prosecution that could be engaged against him.

Article 4: Qualification of bidders

4.1. Bidders shall, as part of their bid:

- a. Submit a power of attorney.
- b. Submit all information (complete or update the information attached to their application for pre-qualification may have change, to the case where the candidates were the subject of a pre-qualification) requested from bidders, in the OMPP, to establish their qualification to run the contract.

The following information is required if applicable:

- i. The production of certified balance sheets and a recent turnover figures.
- ii. Access to a credit line or provision of other resources;
- iii. Previous jobbing orders and ongoing contracts attributed;
- iv. On-going disputes;
- v. The availability of the necessary equipment.

4.2. The bids submitted by two or more grouped entrepreneurs (co-contracting) must meet the following conditions:

- a. The offer must include for each of the bidders in the co-contracting, all the information listed in section 4.1 above. The special regulation of the Call for Tender(SRCT) must specify the information to be provided by each Member of the Group;
 - a) The nature of the group must be specified and justified by the production of a group agreement in good and due form;
 - b. The Member of the Group designated to lead, shall represent all the enterprises engaged in the consortium in front of the contracting Authority for the execution of the contract;
 - c. In case of co-contracting, co-contractors share the amounts that are paid by the contracting authority in a single account; however, each company is paid by the contracting authority in a unique account, when it comes to a joint group.

4.3. Bidders must also submit detailed proposals to show that they conform to the technical specifications and the time frames specified in the special regulation of the Call for Tender.

4.4. Bidders requesting for a preferential margin, must provide all the information necessary to prove that they meet the eligibility criteria described in the special regulation of the Call for Tender.

4.5 The bidder must not have been excluded from bidding for public contracts.

Article 5: The site visit

5.1 Each bidder shall visit and inspect the site of the work and its surroundings and by himself, and under his own responsibility, gather all the information as may be necessary for the preparation of the bid and the performance of the work. An attestation of site visit shall be signed by the bidder. The observations of the bidder will be recorded in the site visit report annexed to the technical offer.

5.2 The Project Owner shall authorize the bidder and his employees or agents to enter the premises and the land for the said visit, but only on the express condition that the bidder, his employees and agents free the Project Owner, his employees and agents of any responsibility that may ensue and indemnify them if necessary and that they shall remain responsible for any deadly or corporal accident, loss or material damages, costs and fees incurred from this visit.

Article 6: Building materials, materials, supplies, equipment and authorized services

6.1 Building materials, the contractor's materials, supplies, equipment and services forming the subject of this contract must originate from countries meeting the criteria of origin defined in the Special Regulations of the invitation to tender and all expenditure done within the context of the contract shall be limited to the said building materials, materials, supplies, equipment and services.

6.2 Within the meaning of this 6.1 above, the term "originate" shall designate the place where the goods are extracted, cultivated, produced, manufactured and from where the services originate.

B. TENDER FILE

Article 7: Contents of tender file

7.1. The tender file describes the works, subject of the contract, establishes the consultation procedures of the contractors and special contract conditions. In addition to the amendment(s) published in conformity to article 8 of the General regulations of the invitation to tender (RGAO), it includes the following documents:

- 1) The invitation to tender written in French and English (AAO);
- 2) General Regulation of the invitation to tender (RGAO);
- 3) Special Regulation of the invitation tender (SRIT);
- 4) Specification of the Special administrative Clauses (CCAP);
- 5) Specifications of the special Technical Clauses (CCTP);
- 6) Unit price schedule;

- 7) Bill of Estimates and Quantities;
- 8) Format of Sub-Detail of unit prices;
- 9) Drawings and other elements of the technical file;
- 10) Model engagement letter by bidder;
- 11) Model bid submission letter;
- 12) Model bid bond;
- 13) Model performance guarantee;
- 14) Model bank guarantee for the refund of start-up advance;
- 15) Model of draft contract;
- 16) Lists of banks of 1st order approved by the Ministry in charge of finance;
- 17) Table of references of the bidder;
- 18) Table of key materials and equipment of the contractor;
- 19) Model of qualification and experience of the key personnel responsible for enforcement of the contract.

7.2. The bidder must consider all of the regulations, forms, conditions and specifications contained in the Tender File. He is invited to provide all the information requested and to prepare a compliant offer in all aspects. Any deficiency can lead to the rejection of its offer.

Article 8: Clarification made to the tender file

8.1. Any bidder seeking clarification on the Tender File can apply to the Contracting authority in writing at the address of the Contracting authority indicated in the tender notice. The Contracting authority will respond in writing to any request for clarification received at least fourteen (14) days before the date of depositing of bids.

A copy of the response of the Contracting authority, indicating the question but not mentioning its author, is addressed to all bidders who purchased the Tender File.

8.2. Between the publication notice including the phase for the pre-qualification of candidates and the opening of the bids, any bidder who is aggrieved in the public contracts award procedure may petition to the Minister in charge of Public Contracts.

8.3. The appeal must be addressed to the contracting authority with copies transmitted to the Chairperson of the Tender Board and to the organ in charge of the regulation.

It must reach the contracting authority not later than fourteen (14) days before the date of opening of the bids.

8.4. The contracting authority has five (5) days to respond. The response is transmitted to MINMAP and to the organ in charge of the regulation.

Article 9: Modification of the tender file

9.1. The Contracting authority can, at any time before the deadline of depositing of bids and for any reason, whether on its own initiative or in response to a request for clarification by a bidder, modify the tender file by publishing the amendment.

9.2. Any amendment so published will be an integral part of the tender file as presented in Article 6.1 of the RGAO and will be communicated in writing to all bidders who purchased the Tender File.

9.3. To give bidders sufficient time to take account of the amendment in the preparation of their bids, the Contracting authority could extend the deadline of submission of bids, as much as necessary, the deadline for offers, in conformity with the provisions of section 19 of the RGAO.

C. PREPARATION OF BIDS

Article 10: Costs of submission

The candidate will bear all the costs associated with the preparation and presentation of his bids, and the Contracting authority and the project owner are not responsible for any of these costs, or to settle them, regardless of the conduct or outcome of the tender procedure.

Article 11: Language of bid

The bid, all correspondences and all documents exchanged between the bidder and the Contracting authority will be written in English or French.

Article 12: Composition of bid

12.1. The bidder's bid will include documents detailed in the Special Regulations of the invitation to tender, duly completed and grouped in three volumes:

a. Volume I: Administrative documents

It includes:

- I. All documents stating that the bidder:
 - ✓ Has complied with all declarations provided for by the laws and regulations in force;
 - ✓ Is current with his taxes, contributions, fees or levies of any kind whatsoever;
 - ✓ Is not in a State of liquidation or bankruptcy;
 - ✓ Is not caught by one of the prohibitions and disqualifications criteria provided for by the legislation in force.
- II. Bid bond(s) issued is in conformity with the provisions of article 15 of the present RGAO;
- III. A written confirmation authorizing the signatory of the bid to engage the bidder
- IV. The CCAP is duly initialed on each page and signed on the last page.
- V. Localization plan is duly signed by the authority concerned.

b. Volume II: Technical File

It includes:

- I. Attestation of site visit and the site visit report;
- II. Personnel: the contractor will present the competent technical staff and workers he intends to hire before the beginning of the work (attach to each staff CV signed by the candidate, certified copy of technical diploma, attestation of presentation of original and the attestation of availability signed by the candidate);
- III. Site equipment: The contractor shall justify the ownership and the State of the equipment necessary for the performance of the work (providing registration certificates, invoices and certificates of technical visit of rolling equipment);
- IV. References of the company (the contractor will provide contracts or Jobbing orders for similar work carried out as well as related minutes of reception);
- V. The technical note on the methodology of intervention of the work: the company will produce a technical note dated and signed providing all the information concerning the mode of execution of the works, the planning of intervention, the expected output, provision of materials or site materials, the potential advantages in terms of safety of the environment and the Organization of the company;
- VI. The CCTP duly initialed on each page and signed on the last page;
- VII. Attestation of solvency of the contractor.
- VIII. Commentaries (optional)

A commentary on the technical choices of the project and possible proposals.

c. Volume 3: Financial File

It includes:

- I. The tender specimen form, in original drafted according to the model attached, stamped at the rate in force, signed and dated;
- II. The unit price schedule duly completed, with an indication of the unit price excluding VAT in letters and figures;
- III. Bill of estimates and quantities completed;
- IV. Sub-details of the different prices according to the model attached;

Bidders will therefore use the parts and models provided in the Tender File, subject to the provisions of section 16.2 of the RGAO on the other possible forms of bid security.

12.2. If, in conformity to the provisions of the RPAO, bidders bidding for several lots of the same invitation to tender, they can indicate the discount or rebates in case of allocation of more than one lot.

Article 13: Amount of bid

13.1. Unless otherwise indicated in the Tender File, the amount of the contract will cover all of the work described in section 1.1 of the RGAO, on the basis of the bill of quantity and cost estimates presented by the bidder.

13.2. The bidder will fill the unit and total price of all the items as well as the detail estimated quantities.

13.3. Subject to contrary provisions in the RPAO and CCAP, all the taxes and fees payable by the contractor in respect of the future contract, where otherwise, thirty (30) days before the deadline for submission of bids will be included in the bid prices and in the total amount of its offers.

13.4. If the terms of revision and/or updating of prices are provided in the contract, the date of establishment of the initial price and methods of review and/or discount price must be specified. Provided that any contract whose execution time is at most equal to one (1) year may not be the subject of price revision.

13.5. All unit prices shall be justified by sub-details established in accordance with the format proposed in section of sub detail for prices.

Article 14: Bid Currency and settlement

14.1. The amount of the contract is written entirely in CFA FRANCS. The amount of the bid, the unit price of the prices schedule and quantitative and estimated detail prices are labeled entirely in CFA FRANCS in the following manner:

- (a) Prices will be entirely denominated in CFA FRANCS. The bidder willing to spend money in other currencies for the execution of the work, will indicate in annex to the submission, the percentage of the amount of the offer required to cover needs in foreign currencies, without exceeding a maximum of three currencies of Member country of the institution financing the contract.
- (b) The exchange rates used by the bidder to convert its offer in national currency will be specified by the bidder in the annex of the submission. They will be applied for any payment in respect of the contract, so that no foreign exchange risk is supported by the winning bidder.

Article 15: Validity of bids

15.1. The bids shall remain valid for Ninety (90) days. Any offer with validity less than this period will be rejected by the Contracting authority.

15.2. In exceptional circumstances, the Contracting authority may seek the consent of the bidder for an extension of the period of validity. The application and responses to be made will be in writing. The validity of the submission guaranty under article 15 of the RGAO will be similarly extended for a corresponding period. A bidder may refuse to extend the validity of the offer without losing its bid bond. A bidder who agrees for an extension will not be asked to modify its offer, or will be allowed to do so.

15.3. When there is no article in the contract for the revision of prices and the period of bid validity is extended over sixty (60) days to the date of notification of the contract award or of the service order to start work to the successful bidder, as provided in the CCAP, the effect of actualization is not taken into account for the purposes of the assessment.

Article 16: Guarantee of submission

16.1. In application of article 10 of the RGAO, the bidder will provide a bid bond of the amount specified in the OMPP, which will be an integral part of its bid.

16.2. The bid bond must be in conformity with the model presented in the Tender File.

16.3. Any bid not accompanied by an acceptable bid bond will be rejected by the tenders' board as non-compliant. The bid bond of a group must be established in the name of the agent mandated to submit the bid and each member of the grouping must be mentioned.

16.4. The bid bonds and bids of unsuccessful bidders shall be returned within a period of fifteen (15) days from the date of publication of the results.

16.5. The bid bond of the successful bidder shall only be released as soon as the latter has signed the contract and has provided the required performance guarantee.

16.6. The bid bond may be seized:

- a. If the bidder withdraws his bid during the period of validity;
- b. If the bidder selected:

- ✓ Fails to fulfill its obligation to accept the contract pursuant to the results of award of the contract, or
- ✓ Fails to provide the performance guarantee pursuant to section 30 of the RGAO.

Article 17: Form and signature of the bid

17.1. The bidder will prepare an original of the constituent documents of the bid described in section 11 of the RGAO, in a volume bearing clearly the indication "**ORIGINAL**". In addition, the bidder shall submit the number of copies required by the OMPP, bearing the indication "**COPY**". In case of discrepancy between the original and the copies, the original will be taken.

17.2. The original and all copies of the offer must be typed or written in eligible ink and will be signed by the person duly empowered to sign on behalf of the bidder. All pages of the bid including overleaf will be initialed by the person (s) mandated to sign the offer.

17.3. In the offer there shall be no amendment, deletion or overloading, unless such corrections are initialed by the signatories of the bid.

D. SUBMISSION OF BIDS

Article 18: Sealing and marking of bids

18.1. The bidder will place the original and copies of the constituent documents of the bids in two separate and sealed envelopes marked "**Original**" and "**Copy**", as the case may be. These envelopes will then be placed in an outer envelope which will also have to be sealed, but that should give no indication of the identity of the bidder.

18.2. The inner and outer envelopes

- a. Will be addressed to the Contracting authority as indicated in the OMPP;
- b. Will bear the name of the project, the number of the invitation to tender in the OMPP, and the mention "To be opened only during the bid opening session" and also specify the lots.

18.3. The inner envelopes shall bear the name and address of the bidder to enable the Contracting authority to return the offer sealed if it was submitted after the date and time limit under the provisions of article 19 of the RGAO or to satisfy the provisions of article 20 of the RGAO.

18.4. If the outer envelope is not sealed and marked as specified in sections 17.1 and 17.2 above, the Contracting authority will not be responsible if the offer is lost or open prematurely.

Article 19: Date and time limits to deposit bids

19.1. Bids must be received at the Widikum-Boffe Council at the **specific date and time indicated in the Special Regulation for the Invitation to Tender**.

19.2. The contracting authority may at its discretion, extend the deadline fixed for the deposition of bids by publishing another date in accordance with the provisions of **section 7** of the RGAO. In this case, all the rights and obligations of the bidders and the Contracting authority previously governed by the initial date limit shall be governed by the new date limit.

Article 20: Bids out of time

Any bid coming in after the date and time limit for the submission of bids under article 19 of the RGAO will be declared out of time and, therefore, not receivable.

Article 21: Modification, Substitution and withdrawal of bids

21.1. A bidder may modify, replace or withdraw his bid after submission, provided a written notification for the modification or withdrawal is received by the Contracting authority before the expiration of the period prescribed for the submission of bids. Such notification must be signed by a mandated representative. Modification or the corresponding bid to be replaced shall be attached to the written notification. The envelopes should be clearly marked depending on the situation, the mention "Withdrawal" and "Offer of replacement" or "Modification."

21.2. The notification of the modification, replacement or the withdrawal of the bid by the bidder shall be prepared, sealed, marked and sent in accordance with the provisions of section 15 of the RGAO. Withdrawal may also be notified by fax, but must in this case be confirmed by a duly signed written notice,

with the date, the postmark being authentic, and must not be after the deadline set for the submission of tenders.

21.3. The bids which the bidders asked for the withdrawal pursuant to section 21.1 will be returned to them without having been opened.

21.4. Bid cannot be withdrawn within the interval between the deadline for the submission of bids and the expiration period of validity of the bid as on the bid form. The withdrawal of bid by any bidder during this interval leads to the bid bond being forfeited pursuant to the provisions of article 16.6 of the RGAO.

OPENING AND EVALUATION OF BIDS

Article 22: Opening of Bids

The tender's board shall proceed to open the bids in the presence of the bidders or their duly mandated representatives having a perfect knowledge of the bid.

Article 23: Confidential nature of the procedure

23.1. No information on the examination, evaluation, comparison of the bids, the verification of the qualification of bidders, and the recommendation of award of the contract shall be given to bidders or to any other person not concerned in this process until the award of the contract shall be made public by the Contracting authority.

23.2. Any attempt by a bidder to influence the Tender's board or the Sub-Committee for analysis in the evaluation of bids or the Contracting authority in the award decision may lead to rejection of his bid.

23.3. Notwithstanding the provisions of paragraph 19.2, between the opening of bids and the award of the contract, if a bidder wishes to enter in contact with the Contracting authority for reasons related to his bid, he must do so in writing.

Article 24: Clarification on the bids and contact with the Delegated Contracting authority

24.1. To facilitate the examination and comparison of bids, the Chairman of the Council Internal Tender's board may, at his discretion, ask any bidder for clarification on the bidder's bid. The request for clarification and the response shall be in writing, but no change in the amount or the content of the submission is sought, offered or permitted, unless it is necessary to confirm the correction of arithmetic errors discovered by the Sub-Commission for analysis in the evaluation of bids.

24.2. Subject to the provisions of paragraph 1 above, bidders are not allowed to have contact with any member of the tender's board and that of the Sub-committee for analysis for issues related to their bids, between the opening of bids and the award of the contract.

Article 25: Determining the conformity of bids

25.1. The Sub-Commission for analysis shall carry out a detailed examination of the bids to determine if they are complete, if the required guarantees have been provided, if the documents were properly signed and bids are generally in good order.

25.2. The Sub-Commission shall determine if the bid is substantially responsive to the requirements of the Tender File based on its content without recourse to extrinsic evidence.

Article 26: Correction of errors

26.1. The Sub-Commission shall check the bids found substantially responsive with the requirements of the Tender File for any correction of arithmetic errors. The Sub-Commission for analysis will correct the errors in the following ways:

- a. If there is a contradiction between the unit price and the total price obtained by multiplying the price by the amount, the unit price will govern and the total price will be corrected, unless, in the opinion of the Sub-Commission for analysis, the comma of the decimal digits of the unit price is obviously poorly placed, in which case the total price indicated will prevail and the unit price will be corrected.
- b. If the total obtained by addition or subtraction of the subtotals is not correct, the subtotal as indicated will govern and total will be corrected.
- c. If there is a contradiction between the price indicated in words and figures, the amount in words will govern, unless this amount is related to an arithmetic error confirmed by the sub detail of the said price, in which case the amount in figures will prevail subject to paragraphs (a) and (b) above.
- d. If there is a contradiction between the amount in the unit price in the bill of quantities and estimates, and the unit price breakdown (sub-detail), the amount in the unit price break down shall govern.

26.2. The bid amount will be corrected by the Sub-Commission for analysis, in accordance with the procedure of correction of errors mentioned above and with the confirmation of the bidder, such amounts will be deemed to hire him.

26.3. If the bidder having presented the lowest evaluated bid price does not accept the corrections on his bids, his offer will be rejected and the bid bond forfeited.

Article 27: Evaluation and comparison of the financial bid (offer)

Only offers accepted, in conformity according to the provisions of section 24 of the RGAO, will be evaluated and compared by the Sub-Commission for analysis.

By evaluating the bids, Sub-Commission for analysis will determine for each bid the evaluated amount by correcting the amount as follows:

- ✓ By correcting any possible error in accordance with the provisions of article 25 of the RGAO.
- ✓ Excluding provisional sums and, the provisions if any, for contingencies in the detail bill of quantities and summary, but by adding the amount of day work, when they are competitively priced as specified in the OMPP.

F. ATTRIBUTION OF CONTRACT

Article 28: Award

The contracting authority will award the contract to the bidder whose bid has been recognized substantial responsive to the requirement of the Tender File and which has the technical and financial capacity required to carry out the contract in a satisfactory way and in which the bid has been evaluated the lowest.

Article 29: Right of the Contracting authority to declare an invitation to tender unfruitful (unsuccessful) or cancel a procedure

The Contracting authority reserves the right to cancel a tender procedure only after **approval from the Minister Delegate in charge of Public Contracts** when the bids have opened or declare an tender unsuccessful following the opinion of the competent tender's board, without thereby incurring any claims from the affected bidders.

Article 30: Notification of the award of the contract

Before the expiry of the bid validity period fixed by the Special Regulation for Invitation to Tender, the contracting authority shall notify the award of the contract to the successful contractor confirmed by fax, by registered letter or by any other means available to do it. This notification letter will indicate the amount HT that the contracting authority shall pay to the contractor in respect of execution of works and the duration.

Article 31: Publication of the award decision and redress

The award of a contract shall be materialized by a decision of the Contracting Authority and notified to the successful bidder.

Any decision by the Delegated Contracting Authority to award a public contract shall be published; including the price and deadline, in the Journal of Public Contracts (JDM) published by the organ in charge of the regulation of public contracts or in any other publication authorized to do so.

Once the results awarding a contract are published by the Contracting Authority, bidders whose bids were not retained shall be informed of the rejection of their bids and invited to withdraw them within fifteen (15) days, except the copy meant for the organ in charge of the regulation of public contracts. Tenders that are not withdrawn within this deadline shall be destroyed without any claims being lodged by the bidder.

After publication of the results of the award, the Independent Observer's report, as well as the minutes of the award session to which is attached the report of the evaluation of bids, shall be communicated to any bidder or administration concerned upon request addressed to the Contracting Authority .

In case of any petition, it must be addressed to the Minister in charge of Public Contracts, with copies to the organ in charge of the regulation of public contracts, the Contracting Authority as well as the chairperson of the tenders' board.

On risk of being declared null and void, any petition must be formulated within a maximum of five (5) working days after the publication of result.

Article 32: Signature of the Contract

The award of a contract shall be materialized by a decision of the Delegated Contracting Authority and notified to the successful bidder.

32.1. After the publication of the award decision, the draft contract subscribed by the successful bidder is transmitted to the competent tenders' board for examination and adoption.

32.2. The Contracting Authority has a time-limit of seven(07)days from the date of reception of the approved draft contract from the competent tenders' board and subscribed by the successful bidder to sign the contract.

32.3. The contract is notified to the contractor within five (05) days of signature.

Article 33: Guarantees

33.1. The final bond must be constituted within twenty (20) days following the notification of the contract by the Contracting Authority guaranteeing of the complete execution of the contract.

33.2. The final bond may not be less than two percent (2%) and more than five percent (05%) of the initial value of the contract. It may be replaced by a bank caution issued by a banking establishment or first rate financial institution authorized in accordance with the instruments in force.

33.3. Small and medium-sized enterprises (SME) constituted of National capital and managed by nationals may, in lieu of the final bond, provide a stator lien or a bond issued by a banking establishment or first rate financial institution authorized in accordance with the instruments in force.

33.3. The absence of the final bond within the prescribed time-frame, the Contracting Authority may decide to cancel or terminate the contract at the fault, expense and risk of the said contractor according to the conditions provided in the General Administrative Clauses (CCAG).

PART 03

SPECIAL REGULATION FOR THE INVITATION TO TENDER

References of the General regulations	General
1	<p>Definition of works: CONSTRUCTION OF A 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION. Name and address of the Contracting Authority: The Lord Mayor of Widikum-Boffe Council Reference of Invitation to Tender: N° <u>02</u>/ONIT/WIDIKUMBOFFECOUNCIL/WCITB/2026of<u>04</u>/<u>02</u>/2026</p>
2	Execution deadline: one hundred and twenty (120) days
3	<p>Source of financing Works which form the subject of this Invitation to Tender shall be financed by the 2026 Public Investment Budget of the Ministry of MINTP (ROAD FONDS)</p>
4	List of pre-qualified candidates, not applicable
5	Origin of building materials, equipment, materials, supplies and equipment: The materials will generally be from natural sources in Cameroon.

6.1 Evaluation criteria

The bids shall be evaluated according to the main criteria as follows:

C. Eliminatory criteria

1. Absence of bid bond in the administrative file;
2. Deadline for delivery higher than prescribed;
3. False declaration or falsified documents;
4. A bid with the external envelope carrying a sign or mark leading to the identification of the bidder;
5. Incomplete financial file;
6. Change of quantity or unit;
7. Non respect of 37/43 (75%) of essential criteria;
8. Suspended by MINMAP in 2025
9. Absence of CDEC or prove of deposit of the amount of the bid bond requested in the deposit and guarantee fund.

D. Essential criteria

- 1- General presentation of the Tender Files;
- 2- Financial capacity;
- 3- References of the company in similar achievements;
- 4- Quality of the personnel;
- 5- Technical organization of the works;
- 6- Safety measures on the site;
- 7- Logistics;
- 8- Attestation of site visit duly signed by the Bidder in his honour.
- 9- Special Technical Clauses initialed in all the pages and signed at the last page;
- 10-Special Administrative Clauses completed and initialed in all the pages and signed at the last page.
- 11-absence de recu CDEC ou de preuve de depot du montant de la caution de soumission demandee au fonds de depot et de garantie

The criteria relating to the qualification of candidates could be indicative on the following:
The essential criteria are subjected to minima whose detail is given in the Special Tender Regulation (RPAO).

This evaluation will be done in a purely positive way (yes) or negative (no) with an acceptable minimum from at least 37/43 (75%) of the essential criteria taken in account.

The Contract will be awarded to the bidder who would have proposed the offer with the lowest amount, in conformity with the regulations of the Tender Documents and having satisfied to 100% of the eliminatory criteria and at least 37/43 (75%) of the essential criteria.

ARTICLE 6: Language of the bids:

The offer like any correspondence and all documents concerning the tender, exchanged between the renderer and the Project Owner will be written in French or English. The complementary documents and the printed papers form provided by the Bidder can be written in another language in condition of being accompanied by a precise translation in French or English; in which case and for purposes of interpretation of the offer, the translation will be taken.

PRESENTATION OF THE TENDER.

The bids prepared in English or French and in seven (07) copies with one (01) original and six (06) copies marked thus, shall be presented in three (03) volumes as follows:

- A) Administrative Documents
- B) Technical Documents
- C) Financial Documents

5.1 External envelope.

Each bidder shall seal these three (03) envelopes (A, B and C) in one common envelope on which shall be written.

**<< OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PRECEDURE
N° 02/ONIT/WIDIKUM-BOFFECOUNCIL/WCITB/2026 OF 04/02/2026**

**FOR THE CONSTRUCTION OF AN 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET
ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF
THE NORTH-WEST REGION .>>.**

"TO BE OPENEDED ONLY DURING THE BID-OPENEDING SESSION"

N.B: The external envelope should not carry any mark or sign that can lead to the identification of the bidder.

8.2 Internal envelopes

Three (03) internal envelopes must be sealed in an external envelope.

The first internal envelope shall be labeled;

<<ENVELOPE A: ADMINISTRATIVE DOCUMENTS>> and shall contain the administrative documents of the enterprise. These documents shall be original or copies certified by competent authorities not more than three months.

ADMINISTRATIVE DOCUMENTS.

DOCUMENT N°	DESCRIPTION
A.1	Certified Copy of the Business Registration, not more than three months old.
A.2	Declaration of intention to tender stamped with the tariff in force (written by the bidder) with a fiscal stamp.
A.3	Certificate of non-bankruptcy established by the Court of 1st instance or the Chamber Commerce, Industry and Trade of the place of residence of the bidder, not more than three (03) months.
A.4	Attestation of bank account of the bidder, issued by a first rate-bank approved by the Ministry in charge of Finance or by a foreign bank the first order not more than three months.
A.5	Purchase receipt of Tender File of One hundred and sixty thousand (160.000) CFAF issued by Public treasury
A.6	A bid bond of One million one hundred and thirty two thousand CFA (1.132.000) CFAF issued by a first rate-financial institution approved by the Ministry in charge of

	Finance in conformity with COBAC conditions
A.7	An attestation of non-exclusion from Public Contracts issued by the Public Contracts Regulatory Board (ARMP)
A.8	An Attestation of the National Social Insurance Fund stating that the bidder has met all his obligations vis a vis the Fund; the attestation valid within the given time.
A.9	Attestation of fiscal conformity for 2024
A.10	Certified Copy of a valid taxpayers card, delivered by the chief of center of Taxes.
A.11	Plan and attestation of location of the Company signed by the Chief of Taxation
A.12	Certificate of categorization
A.13	Power of attorney if necessary
A.14	Special Administrative Clauses completed and initialed in all the pages and signed at the last page

The absence of the one of these documents will result to the elimination of the offer

The second Internal Envelope shall be labeled <<ENVELOPE B: TECHNICAL DOCUMENT>> and shall contain the following:

MARKING GRID				
N°	CRITERIA	CONFORMITY		OBSERVATIONS
		YES	NO	
GENERAL PRESENTATION OF THE BIDS				
	<i>Presence of all the documents</i>			
1	<i>Properly bind</i>			
2	<i>Table of content</i>			
3	<i>Page separators in colour apart from white</i>			
4	<i>Order prescribed respected</i>			
5	<i>Clearness of the documents</i>			
6	<i>Presence of all the documents</i>			
REFERENCES OF THE COMPANY IN SIMILAR WORKS				
7	<i>Minimum two (02) registered contract (1st and last pages) certified by a competent authority</i>			
8	<i>Minimum two (02) PV of reception corresponding to the-joint contracts certified by a competent authority</i>			
PERMANENT OR MOBILIZABLE MATERIAL MEANS				
9	<i>Proof of a vibrator in good operating condition</i>			
10	<i>Proof of a vehicle (Pick up 4 x 4 or van) (own or hire)</i>			
11	<i>Proof of a, head pans, rubber buckets, spades, shovels, dig axes, hammers</i>			
QUALIFICATION OF SITE PERSONNEL				
12	<i>Organizational Chart of the company</i>			
13	<i>Organizational Chart of site with comments</i>			
14	<i>Works Director (Civi; Engineer with at least 05 years of experience in similar works)</i>			
15	<i>Certified copy of National identity card not more than three months old</i>			
16	<i>Certified copy of the Diploma of Work Director signed by the SDO or the Governor</i>			
17	<i>CV signed and dated by the works Director</i>			
19	<i>Attestation of availability</i>			
20	<i>Site foreman (at least Higher Technician in Civil or Rural Engineering with at least 05 years of experience in similar works)</i>			
21	<i>Certified copy of certificate of Foreman</i>			

22	Certified copy of National identity card not more than three months old			
24	CV signed and dated by the site foreman			
25	certificate of availability signed times by the owner			
26	Assistant site foreman (at least a technician in civil or Rural Engineering with at least three 03 years of experience			
27	Certified copy of certificate of Foreman			
29	Certified copy of National identity card not more than three months old			
30	CV signed and dated by the site foreman			
31	certificate of availability signed times by the owner			
METHODOLOGY OF INTERVENTION AND EXECUTION OF THE WORKS				
32	Attestation of site Visit			
33	Site Visit report			
34	Detailed technical note concerning the organisation and the execution of works			
35	Planning of execution of works			
36	Respect of the duration of work			
37	Description of safety measures at the building site			
38	Description of socio - environmental measures for the protection the site			
39	Coherence in the execution of works			
40	Coherence in the organisation of the site			
41	CCTP dully initialled on each page and signed and dated on the last page			
CAPACITY OF SELF-FINANCING				
42	Attestation of credibility Minimum 75% of the bid price in F CFA			

ENVELOPE C- FINANCIAL FILE

No.	DESIGNATION.
C1	A submission letter, signed, dated and stamped.(see ANNEX 3)
C2	Completed and signed frame work of unit prices.
C3	Signed Bills of quantities and cost estimates indicating the total amount without taxes (HT) and with taxes (TTC)
C4	Sub details of unit prices

- The bidders will use for this purpose the documents and models envisaged in the Tender Documents, subject to the provisions of Article 19.2 of the RGAO concerning the other possible forms of bid bond.
- The various parts of the same file must be separated with colour guides from as well in the original as in the copies, so as to facilitate its examination

Supply price

ARTICLE 8: Currency of payment

This National Invitation to tender is awarded on total and Contractual price, inclusive of all taxes, firm and non-revisable for the whole of the works and the equipment defined in the present Invitation to Tender.

The corresponding amount will be calculated inclusive of all taxes and the prices will be obligatorily expressed in francs CFA.

The unit schedule price expressed out in figures and letters and in seven (07) copies will be joined to the offer. In the event of error between the prices in figures and letters, the latter will precede and be used as a basis of calculation of the amount of the offer.

The establishment of the prices will be done on the basis of economic condition into force in Republic of Cameroon at the handover date of the offers.

ARTICLE 9: Transport and delivery

The materials for work must be protected during transportation through packaging whether by air, railway or road according as the case may be. The conditions of storage must be of tropical type.

ARTICLE 10: Guarantee and retention guarantee

10.1 Provisional guarantee

The amount of the provisional guarantee or guarantee of tender is fixed at **of One million one hundred and thirty two thousand CFA (1.132.000) CFAF**

The time of validity of this guarantee is ninety (90) days as from the date of depositing of the offers.

10.2 Final Bond

The final Bond is fixed at two percent (2%) of the initial amount of the services envisaged in the country. It could be replaced by a guarantee personal and interdependent of a banking house approved by the Ministry of Finances following COBAC conditions.

It will have to be made up in the twenty (20) days following the notification of the signature of the Contract in a bank approved by the Minister in charge of Finances.

10.3 Guarantee Retention

Guarantee Retention of ten percent (10%) will be operated on amount including all taxes of the Contract. The corresponding sum will be paid or the released guarantee, with the final acceptance of work.

ARTICLE 11: Period of validity of the offers

The bidder will remain committed to his offer for sixty (60) days as from the handover date of the offers.

If at the end of this period, the Contract were not notified to him, the bidder will be able, either to cancel his offer, or to ask for a new negotiation of the unit prices.

ARTICLE 12: A number of copies of the offer which must be filled and sent

The tender, as all the parts accompanying it will have to be given in seven (07) copies, including one (01) original and six (06) copies. The bidder will present his dossier inside a sealed outer jacket being marked:

**<< OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PRECEDURE
N° 02/ONIT/WIDIKUM-BOFFECOUNCIL/WCITB/2026 OF 04/02/2026
FOR THE CONSTRUCTION OF A 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA
CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE
SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION.>>
TO BE OPENEDED ONLY DURING THE OPENING SESSION**

ARTICLE 13: Date and latest time of deposit of offers

The offers will have to arrive under closed fold and seal latest 04/02/2026 at 10:00am, by mail registered with acknowledgement of delivery or by deposit against receipt to the following address:

THE SERVICE OF THE CONTRACTING AUTHORITY, THE SECRETARIAT OF THE WIDIKUM-BOFFE COUNCIL

Beyond this time no offer will be received nor accepted.

ARTICLE 14: Opening of the tenders

The opening of the folds will be carried out in the conference room of the Widikum-Boffe Council on 04/02/2026 as from 11:00am, by the Widikum-Boffe Council Tender Board sitting in the presence of the duly elected bidders or their representatives and having a good knowledge of the file.

AWARD OF THE CONTRACT

ARTICLE 15: Award of the Contract

The Tenders Board will propose to the Contracting Authority to award the Contract to the bidder who will have presented the offer with the lowest offer, essentially conforming to the regulations the Tender File, having satisfied to 100% of all the eliminatory criteria and at least 75% of the essential criteria taken into account.

The decision carrying attribution of the Contract will be published by way of press release or any other means of Publication of use in the Administration.

If the Contract passed on the basis of technical alternative suggested by the bidder, the Contracting Authority reserves the right to introduce all the provisions there allowing him to guarantee itself against the real overrun costs of the alternative compared to his estimate of origin. In the absence of these last precise details, any additional charge due to an alternative will be inadmissible.

To this end, it is specified that a bidder cannot claim to be compensated, if it is not taken action on his offer.

The Contracting Authority reserves the right not to take action on an Invitation to Tender, if it did not obtain a proposal which appears acceptable to him.

ARTICLE 16: COMMENCEMENT OF WORK:

Before the commencement of work, the Contractor must be installed on the site by the following:

- ❖ The Authorizing Officer or his representative, **MAYOR WIDIKUM-BOFFE COUNCIL**;
- ❖ The Contract Engineer, **DD MINTP- MOMO**;
- ❖ The **DD MINMAP MOMO** or his representative;
- ❖ The project Manager is the Secretary General of Widikum-Boffe Council;
- ❖ Representative of the beneficiary communities;

PART 04
SPECIAL ADMINISTRATIVE CLAUSES (C.C.A.P)

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THE SPECIAL ADMINISTRATIVE CONDITIONS

CHAPTER I: GENERAL PROVISIONS

Article 1: Subject of tender

The Mayor of **Widikum Boffe** council, contracting authority, launches on behalf of the Republic of Cameroon, an **MUTUAL AGREEMENT** for the execution of works **FOR THE CONSTRUCTION OF A 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION**

Article 2: Award procedure

OPENED NATIONAL INVITATION TO TENDER BY EMERGENCY PRECEDURE

N°02/ONIT/WIDIKUM-BOFFECOUNCIL/WCITB/2026 OF 04/02/2026 FOR THE CONSTRUCTION OF A 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION.

Article 3: Definitions and duties

1 General definition:

- The Contracting Authority shall be **the Mayor WIDIKUM BOFFE Council**; He is the signatory and ensures the proper functioning. He ensures the preservation of originals of contract documents and the transmission of copies to ARMP through the focal point designated to this effect.
- The Project owner shall be **the Mayor WIDIKUM BOFFE Council**
- The Authorizing Officer shall be the **Mayor WIDIKUM BOFFE Council**

The Contract Managers shall be **The Divisional Delegate of Public Work momo**, hereinafter referred to as the Contract Manager; He shall ensure the respect of the administrative, technical, financial conditions and contractual time limits.

- The Contract Engineer shall be **Divisional Delegate of Public Works MOMO**, hereinafter referred to as the Engineer.
- The authority in charge with the external control of the execution of the contract shall be, **the Divisional Delegate of Public Contracts MOMO Division**
- The Project Manager of this contract or the Control Mission shall be **SIGAMP** hereinafter referred to as the Project Manager;
- The payment body charge with the payments is **ROAD FUND**;

The contractor is _____

- The competent tender's board is the **WIDIKUM BOFFE Council internal tender's board**.

3.1: - SECURITY

The collateral is subject to the rules applicable in this matter to government procurement, including Article 150 of Decree No. 2018/366 of 20 June 2018 on the Code des Marches Publics.

With a view to applying the system of collateral instituted by the above mentioned decree, are defined as:

- Authorizing authority: the Mayor of **WIDIKUM BOFFE Council**;
- Authority responsible for the liquidation of expenses for monthly accounts: the Road Fund;
- The paying agency is the Road Fund;
- Officials competent to provide the information listed in Article 79 of the aforementioned decree: The Head of Department and the Road Fund.

The collateral is subject to the rules applicable in this matter to public procurement of the State.

3.3: - RESPONSIBILITIES OF THE PROJECT MANAGER

The Project Manager is responsible for having the work performed satisfactorily in accordance with the contractual provisions and the rules of the art.

It may not relieve the contractor of any of its contractual obligations, nor (except as expressly stipulated below) order any work likely to delay the execution of the works or to provoke an additional payment by the Contracting Authority, nor order any significant modification to the work to be performed. The Project Manager is competent to prepare and sign technical service orders.

At the request of the Co-contractor or the Project Manager, contradictory findings may be made to fix the quantities of certain works. Such contradictory findings will be made when a work may no longer be measurable.

Article 4: Language, applicable law and regulation (GAC supplemented)

1. The language to be used shall be [*English and/or French*].
2. The supplier shall be bound to observe the law, regulations and ordinances in force in the Republic of Cameroon and this both within his own organization and in the execution of the contract.

If in Cameroon the regulations, laws and administrative and fiscal measures in force at the date of signature of this contract are amended after the signature of the contract, the possible direct resulting costs shall be taken into account without gain or loss for either party.

Article 5: Constituent documents of the contract

The constituent contractual documents of this contract are in order of priority

- 5.1 The supplier's bid and its annexes in all provisions not contrary to the Special Administrative Conditions (GAC) and the Special Technical Conditions (STC) referred to above;
- 5.2 The contract contents the following:
 - The Special Administrative Conditions (SAC);
 - The Technical Specifications (TS);
 - The particular elements necessary for the determination of the contract price, such as, in order of priority, the statement of all-in prices, detailed estimates,
- 5.3 The unit price schedule, / the breakdown of all-in prices and the sub-details of unit prices,
- 5.4 The tender file;
- 5.5 The updated and approved planning of works,
- 5.6 The approved execution plan
- 5.7 The General Administrative Conditions (GAC) applicable to supplies contracts as put in force by Decree No. 033 of 13 February 2007;

Article 6: General instruments in force

This contract shall be governed by the following general instruments:

In the case that is not contrary to the provisions of this contract, the other party remains subject to the general texts hereafter:

- Law N° 96/12 of 5th August 1996 relating to the framework law on environmental management;
- Decree No.2002/030 of 28th January 2002 relating to the setting-up, organisation and functioning of Public Contracts Tenders Boards; Modified by Decree N^o. 2018/366 of 20th June 2018 to lay down the Public Contracts Code;
- Order N° 093/CAB/PM of 5th November 2002 to fix the amount of the bid bond and the purchase of tender files;
- Decree No.2003/651/PM of 16th April 2003 to lay down the tax and customs regime applicable to Public Contracts;
- Decree N^o. 2018/366 of 20th June 2018 to lay down the Public Contracts Code;
- Circular N° 004/CAB/PM of 30th December 2005 relating to the application of the Public Contracts code;
- Order N° 033/CAB/PM of the 13th February 2007 bearing the general administrative conditions
- Circular N° 002/CAB/PM of 31st January 2011 relative to the amelioration of the performance of Public Contracts system;
- Circular N° 003/CAB/PM of January 31, 2011 defining the conditions for the management of the changes of the economic conditions of Public Contracts;
- Order N° 22/CAB/PM of 2nd February 2011 to lay down conditions for the recruitment Individual consultants;

- Decree N°2012/076 of 8th March 2012 modifying and completing certain dispositions of Decree N°2001/048 of 23rd February 2001 bearing the organisation and functioning of the Public Contracts Regulatory Agency (ARMP) ;
- Circular letter N°001/CAB/PR of 19th June 2012 relative to the award and the control of the execution of public contracts.
- Letter N° 0005193/L/PR/MINMAP/CAB of 24th October 2013 bearing method of evaluation of financial bids; Total without taxes (THT) & Total all taxes inclusive (TTC).
- Order N° 038 CAB/PM of 15th May 2014 putting in force model tender files for the award of public contracts.
- Circular letter N° 00004077/LC/MINMAP/CAB of 23rd July 2014 bearing modalities for the constitution of certain files submitted for signature and certain directives and instructing that Contracting Authorities get copies of bids as soon as opening takes place.
- Circular N° 00000456/C/MINFI of 30th December 2021 bearing instructions relating to the execution of Finance Laws, the Monitoring and Control of the execution of the Budget of the State, Administrative Public Establishments, Regional & Local Authorities & other Subsidized Bodies for the Financial Year.
- The circular No 00013995.C/MINFI of 31 DEC 2024 Bearing instructions relating to the Implementation of the finance laws, the monitoring and control of the execution of the budgets of the state and other public entities for the 2025 fiscal year
- The circular **No 000014.C/MINMAP/CAB OF 23 July 2025** on the condition for the constitution , guarantees, preservation, release, restitution and realization guarantees in Public contract
- Other instruments specific to the domain concerned with the Contract

Article 7: Communication

7.1 THE CONTRACTOR DOMICILLIATION

The CONTRACTOR is required to take up residence near the place of work and to make known the address of this domicile to the CONTRACT MANAGER.

Failure by him to have fulfilled this obligation within fifteen (15) days from the date of notification of the Order of Service to begin the work, all notifications related to the contract will be valid when they have been made at the COUNCIL OF THE RESIDENT OF THE CONTRACT ENGINEER

After the provisional acceptance of the works, the CONTRACTOR is released from the aforementioned obligation. In this case, any notification will then be validly made to the registered office mentioned in the tender and listed on the cover page of this contract.

7.2 CORRESPONDENCE

All correspondence between the CONTRACTOR, the PROJECT OWNER, the CONTRACT MANAGER, the CONTRACT Engineer, the Project Manager, are exclusively made in writing.

They shall be sent by post, telegram, telex, telefax, E-mail or deposited against discharge at the addresses indicated by the parties.

In the event that the Client is the addressee, copies will be sent within the same time, to the Head of Service, the Engineer and the Project Manager.

The CONTRACTOR will send all written notices or correspondence to the Project Manager, with a copy to the CONTRACT MANAGER and to the CONTRACT Engineer.

Article 8: Administrative Orders

The various service orders will be establish and notified as follows

- 8.1** The Administrative Order to start execution of works shall be signed by the **Project owner and notified to the contractor by the contract Engineer** with copies to the contracting authority, Contract Manager, Project Manager and paying body.
- 8.2** Administrative Orders with incidence on the objective, amount or supply deadline shall be signed by the Project owner and notified to the supplier by the contract manager with a copy to the Project Owner, contract engineer, Engineer, Project Manager and Paying Body. The prior endorsement of the Paying Body shall possibly be required for those with a financial incidence.

- 8.3 Administrative Orders of a technical nature linked to the normal progress of the supplies shall be signed directly by Contract Manager and notified to the supplier by the Engineer or Project Manager (where applicable) and a copied to the Contracting Authority and Contract Manager..
- 8.4 Administrative Orders serving as warnings shall be signed by the Project Owner and notified to the supplier by Contract Manager and copied to the Contracting Authority, Engineer and Project Manager.
- 8.5 Administrative Order for suspension or resumption of supplies for reasons of the weather shall be signed by the Contract Manager upon the proposal of the Project Owner after the opinion of the Engineer and notified to the supplier by the Engineer.
- 8.6 Administrative Orders prescribing works necessary to remedy disorders not within the remit of normal maintenance which could appear during the guarantee period and not related to normal usage shall be signed by the Contract Manager upon the proposal of the Contract Engineer and notified to the supplier by the Contract Engineer.
- 8.7 The supplier shall address all written notifications or correspondences to the Project Manager and copied to the Contract Manager and Engineer
- 8.8 The supplier has a time-limit of fifteen (15) days to issue reservations on any Administrative Order received. Having reservations shall not free the enterprise of executing the Administrative Orders received.

ARTICLE 9: - CONDITIONAL WRAPPING CONTRACT

- 9.1 The contract is not conditional; however, it should be stressed that the task to be accomplish is the **FOR THE CONSTRUCTION OF A REINFORCED CONCRETE BRIDGE OVER RIVER MULUONGHO IN KIGHI QUARTER, ESU VILLAGE IN FUNGOM SUB DIVISION, MOMO DIVISION OF THE NORTH WEST REGION..**

Article 10: Supplier's equipment and staff

10.1 MATERIALS AND PERSONNEL TO BE SET UP

The contracting party will mobilize the equipment and personnel necessary for the execution of the works.

10.2 REPRESENTATIVE OF THE COCONTRACTOR

Within five (05) days from the date of notification of the service order to begin the work, the CONTRACTOR must compulsorily designate his SITE ENGINEER, who will have sufficient powers of representation and decision to direct the site.

This designation will be made by mail to the Project Manager with a copy to the CONTRACT MANAGER, signed by the contractor and containing the specimen signature of the manager so designated.

Chapter II: Financial conditions

Article 11 Guarantees and securities

11.1 DEFINITIVE SECURITY

11.1.1 The final guarantee guaranteeing the execution of the work will be constituted within a period of twenty (20) days from the date of notification of the order of service of start of works. It will be kept by the Paying Organization.

The provisional guarantee of submission is returned to the other party as soon as this final bond is established

11.1.2 Its amount is fixed at THREE PERCENT (3%) of the amount inclusive of all taxes of the market.

11.1.3 The final guarantee may be replaced by a personal and joint guarantee of a first-rate financial institution established in Cameroon and approved by the Minister in charge of Finance.

11.1.5 At the end of the work, the final bond will be returned, or the bank surety will be replaced, at the written request of the other party.

11.3 GUARANTEE OF STARTING ADVANCE

The start-up loan set in Article 20.1 of this SCC shall be 100% bonded by a financial institution established in Cameroon and approved by the Minister in charge of Finance.

Article 12: Amount of the contract

The amount of this contract as shown on the attached is _____ (in figures), _____ FCFA francs Inclusive of All Taxes; that is:

- Amount exclusive of VAT: _____ (_____) CFA F
- Amount of VAT: _____ (_____) CFA F.

The amount of the contract calculated under the conditions laid down in article 19 of the GAC, results from the application to the amount exclusive of the VAT, of the Value Added Tax (VAT).

Article 13: Place and method of payment

- 13.1 In return for the payments to be done by the Contracting Authority to the supplier under the conditions laid down in the contract, the supplier is bound by these provisions to execute the contract in accordance with the terms of the contract.
- 13.2 Payments shall be made into account No. _____ opened in the name of the supplier AT _____, _____.
- a. For payments in CFA francs either (amount in figures and letters exclusive of VAT), by credit to account No. _____ opened in _____ In the name of the supplier.

Article 14: Price variation

14.1: CONSISTENCY OF PRICES

14.1.1 The prices of this contract include all the constraints imposed on the EXECUTION of the work as well as the local conditions that may affect their EXECUTION and cost.

14.1.2 Lump sum mileage prices include, in particular, labour, the supply of materials and materials, leasing, depreciation, operation and maintenance of equipment, personnel transportation costs, allowances, leasing and agreement of the local residents for the depositing of the products of weeding or removal and all things necessary for the good execution of the works.

14.1.3 These prices also include bonuses, insurance costs, including civil liability and construction site insurance, and social security charges due to various personnel and all local taxes and fees related to good signage of the building site.

14.1.4 Memorandum prices or for which quantities are not priced retail even though they appear in the Price Schedule and in the price sub-items of the initial offer, are not part of the contract.

14.1.5 Under no circumstances may the other party claim the insufficiency of information provided by the Administration to revert the price quoted or to claim compensation in the course of the contract.

14.2: BREAK DOWN PRICE

14.2.1 The Bidder has provided in its bid the sub-detail of each application price, established according to the rules in use, and detailing the amount per task.

14.3: VARIATION OF PRICES

Prices in this CONTRACT are firm.

Article 15: Price revision formulae

Not applicable

Article 16: Price updating formulae

Not applicable

Article 17: direct labour works

Not applicable

ARTICLE 18: - VALORIZATION OF WORK

This contract is at unit prices. The amount due is determined by multiplying the corresponding unit prices by the quantities of work EXECUTED and ASSESS.

ARTICLE 19:- VALORIZATION OF SUPPLIES

Not applicable.

ARTICLE 20: - ADVANCES

20.1 START-UP ADVANCE

20.1.1 In accordance with the regulations in force and at the express request of the other CONTRACTOR, a start-up advance of up to TWENTY PERCENT (20%) of the amount inclusive of VAT may be granted.

However, this request will be transmitted to the Owner only after notification of the service order to start the work.

20.1.2 The start-up advance shall be reimbursed by fifty percent (50%) of the work of each statement from the time the work performed exceeds forty percent (40%) of the contract price. It must be completed at the latest when the amount of the work reaches eighty percent (80%) of the contract value. In any case, the refund must be completed one (01) month before the expiry date of the contractual period.

20.1.3 As and when the advances are reimbursed, the CONTRACTING AUTHORITY shall give the hand-over of the corresponding deposit if the other party so requests.

Article 21: Payment of works

21.1 START-UP ADVANCE PAYMENT

After the eventual agreement of THE PROJECT OWNER to the start-up loan application referred to in article 20.1.1 above, the relevant statement, corresponding to the percentage granted, shall be drawn up by the contracting party and sent to the Project Manager, along with the equivalent BID bond.

21.2 ASSESSMENT THE WORK DONE

At the reception of the work of each pass, the contractor and the Project Manager establish an contradictory ASSESSMENT which summarizes the details of the executed work, which may give the right to payment.

21.3 BILLS

21.3.1 The payment of the BILLS of each pass is conditioned by the presentation of the approved execution PROGRAMME.

21.3.2 Only the VAT Exclude statement will be paid to the other party. The calculation of the amount of VAT will be borne by the PUBLIC WORKS Budget.

21.3.3 The Concession Holder will be compensated for the quantities actually executed. It will deliver in seven (07) copies, (01 stamped original and 06 copies), after the reception of the works of the considered pass, to the Project Manager, two drafts provisional BILLS (a BILL without taxes (HT) and a BILL OF the amount of the fees), establishing the total amount of the sums he can claim as a result of the EXECUTION of the contract.

21.3.4 The amount of the VAT bill is the sum of the amount of work determined on the basis of the quantities of the contradictory ASSESSMENT, to which are applied the prices of the list from which will be deducted:

- (i) the sums for the repayment of advances made to the contractor in accordance with article 20.1.2 of this SCC;
- ii) late penalties, possibly.

21.3.5 The settlement of the amount of the taxes will be the subject of a reduction by the Road Fund and paid directly into the Public Treasury.

The VAT amount of the settlement to be paid to the CONTRACTOR, a taxpayer under the effective tax rate regime, shall be charged as follows:

- 97.8% paid directly to the counterparty's account;
- 5.5% paid to the Public Treasury by Road Fund in respect of the IR (Income Tax) owed by the other party and deducted at source.

21.3.6 The Project Manager will check the BILLS for validation or make corrections. He will forward them to the CONTRACT Engineer who will forward them to the CONTRACT MANAGER for prior approval before transmission to the Paying Agency, so that they are in his possession by the 15th of the month at the latest.

Payments will be made by the Road Fund within the statutory deadlines from the submission of the approved statement.

However, QUANTITIES OF WORKS EXECUTED and BILL must be checked and validated during site meetings.

A copy of the MINUTES and corresponding QUANTITIES OF WORKS EXECUTED shall be sent to the CONTRACT MANAGER and the Engineer for the follow-up file at the same time.

In case of corrections, a copy of the corrected BILL is returned to the CONTRACTOR.

21.4 TRANSMISSION OF BILLS TO THE CONTRACTING AUTHORITY

21.4.1 Pursuant to the provisions of Article 47 of Decree No. 2018/366 of 20 June 2018 establishing the Public CONTRACT Code, a copy of the provisional and final BILLS will be sent to the Minister for PUBLIC Contracts. Only the final BILL will be subject to the approval of the DIVISIONAL Delegate of Public CONTRACTS territorially competent, before its transmission to the Paying Agency.

Article 22: Interest on overdue payments

Any default interest is paid by statement of the sums due in accordance with the provisions of Articles 166 and 167 of Decree No. 2018/366 of 20 June 2018 on the Public CONTRACTS Code.

Article 23: Penalties for delays

23.1 Penalties for delay of work:

23.1.1 If the other party fails to have completed all the works within the specified time, it will be applied, after prior notice, penalties of delay in accordance with the provisions of Article 168 of Decree No. 2018 / 366 of June 20, 2018 relating to the Public CONTRACT Code :

- 1 / 2000th of the total amount of the CONTRACT per calendar day of delay from the first (1st) to the thirtieth (30th) day.

- 1 / 1000th of the total amount of the CONTRACT per calendar day of delay beyond the thirtieth (30th) day.

In the event of an extension of time by the Employer at the request of the company, except in cases of force majeure, expenses relating to the services of the Control Mission will be borne by the company.

23.2 Penalty for late delivery of contractual documents:

- THE CONTRACTOR representative: 3,000F / day late beyond fifteen (15) days from the date of notification of the start-up service order;
- Co-contractor's home address: 3,000F / day late beyond fifteen (15) days from the date of notification of the start-up service order;
- Staff and Equipment List: 5,000F / d over fifteen (15) days from the date of notification of the start-up service order;
- Insurances: 5000F / day late beyond fifteen (15) days from notification of the Seed Service Order.
- Final Bond: 5,000F / d over twenty (20) days from notification of the Seed Service Order;
- Execution Program: 15,000F / d over thirty (30) days from the notification of the start-up service order.

23.3 Penalties for failure to perform:

- No filling of the construction log found during visits: 3 000F / visit
- Unavailability of the site log during visits: 5,000 / visit.

23.4 Cumulative penalties may not exceed ten per cent (10%) of the TTC amount of the contract In accordance with Article 169 of Decree No. 2018/366 of 20 June 2018 on the Public CONTRACT Code.

23.5 A rate greater than ten percent (10%) may result in the termination of the contract In accordance with Article 182 of Decree No. 2018/366 of 20 June 2018 on the Public CONTRACT Code.

23.6 It is the responsibility of the Co-contractor to collect, as and when the works are carried out, the supporting documents of a possible file for the submission of penalties.

23.7 The delivery of penalties may be pronounced by the PROJECT OWNER only after favourable opinion of the Government CONTRACT Regulatory Agency.

23.8 No bonus is provided in case of advance on the contractual period.

ARTICLE 24 REGULATION IN THE CASE OF A GROUPING

24.1 Direct payments from contractors are envisaged provided that the agent or the contracting party has agreed to the amounts to be paid in this way.

ARTICLE 25 FINAL BILLS

After completion of the work and within a maximum of 45 days after the date of provisional acceptance, the CONTRACTOR will establish on the basis of conflicting findings, the draft final BILLS of the work actually EXECUTED, which summarizes the total amount of sums he can claim from does the work as a whole.

The final draft bill is presented by the CONTRACTR to the verification of the project manager, the engineer's visa, the Chief of Service's visa and the approval of the contracting authority.

This final draft bill, once accepted or rectified by the CONTRACT MANAGER becomes final settlement. It is used for the establishment of the deposit for balance of the CONTRACT, established under the same conditions as those defined above for the establishment of monthly statements.

ARTICLE 26 GENERAL AND DEFINITIVE BILLS

26.1 The general and final BILLS at the end of the contract will be signed by the PROJECT OWNER.

After the acceptance of the works, the Project Manager draws up the general and definitive BILLS of the contract, which is signed by the Contractor on the one hand, the Engineer, the CONTRACT MANAGER and the PROJECT OWNER.

This count includes:

- the final BILL,
- the deposit for balance,
- the summary of the DISCOUNTS.

The amount of the general count is equal to the result of this last recapitulation.26.2 The signature of the general and definitive BILLS without reservation by the CONTRACTOR binds the parties definitively and terminates the contract, except with regard to default interest, possibly the revision or discounting of the prices, which are settled by the Member States. Dues not included in the amount of the contract.

ARTICLE 27: - TAX AND CUSTOMS REGIME

27.1 This contract is subject, in the field of taxation, to the regulations in force in the Republic of Cameroon.

27.2 This contract is concluded inclusive of all taxes, in accordance with the decree n ° 2003/651 / PM of April 16th, 2003 fixing the modalities of application of the fiscal and customs regime of the public CONTRACTS.

ARTICLE 28: - Stamp duty and registration of contracts

28.1 Seven (7) original copies of this contract shall be stamped and registered by the care and expense of the CONTRACTOR, in accordance with the regulations in force.

28.2 After registration, it will be returned to the PROJECT Owner, five (05) original copies for ventilation

28.3 Failure to register within the prescribed deadlines will result in penalties provided for by the General Tax Code.

Chapter III

Execution of services

Article 29: Time limit of the contract

29.1 This deadline of this contract shall run from the date of notification of the Administrative Order to start execution and is of 03 months (90 CALENDAR DAYS).

Article 30: Role and responsibilities of the contractor

30.1 The CONTRACTOR acknowledges having read and verified the volume and nature of the work to be EXECUTED. It cannot claim any omission or underestimation of the CONTRACT to make claims of any nature whatsoever.

30.2 The contractor shall be held responsible for any damage to the road, residents or vehicles resulting from the use of working methods that do not comply with this contract, in particular the use of fire for weeding of any nature whatsoever is formally prohibited.

30.3 The CONTRACTOR is obliged to set up a specific signage for any obstacle created on the day carriage because of the work (temporary deposit of materials before loading). It is strictly forbidden to leave a night obstacle on pavement and paved shoulders, even if reported. Failure to comply with these safety rules will result in penalties as defined in section 14 of this SCC.

30.4 The CONTRACTOR must comply with the environmental protection regulations in force in the Republic of Cameroon, and in particular the framework law n ° 096/12 of 05 August 1996 on the management of the environment and the letter n ° 00908 / MINTP / DR dated 1997 of the Minister of Public Works publishing the Guidelines for the consideration of environmental impacts in road maintenance. In particular, he must comply with the CPT's requirements in this respect.

30.5 The CONTRACTOR may not evade the confirmation decided by the PROJECT OWNER without breaking the market due to his wrongdoing and subjecting himself to the sanctions provided for by the regulations in force.

ARTICLE 32: - INSURANCE OF WORKS AND CIVIL RESPONSIBILITIES

32.1 The CONTRACTOR must prove that he holds a "civil liability" insurance policy, for damages of any kind caused to third parties:

- (a) by his salaried staff working at work;
- (b) by the equipment he uses;
- c) because of the work.

32.2 In addition, the site must be covered for all the work of an "all risk building site" insurance issued by a company approved by the competent authority. The costs inherent in this insurance are borne by the CONTRACTOR.

32.3 No regulations except the start-up loan shall be made without presentation of a certificate from one company proving that the CONTRACTOR has paid in full the premiums or contributions relating to the works concerned.

32.4 The CONTRACTOR shall have a period of fifteen (15) days from the date of notification of the service order to commence work to present a certificate from an insurance company proving that it has been fully paid premiums or contributions relating to the work for this contract. After this period, the contract may be terminated.

ARTICLE 33: - CONSISTENCY OF WORK

33.1 The works are defined in the CPT, the price schedule and the estimated detail and generally include:

- PRELIMINARY WORKS
- PREPARATORY WORKS
- EARTH WORKS
- FOUNDATION-ABUTMENT-WING WALLS-DECK
- EQUIPEMENTS

- SOCIO - ENVIROMENTAL MITIGATION MEASURES

33.2 Services not provided for, due to accidents or whose complexity requires means not defined in the above documents will be performed by the company at the express request of the PROJECT OWNER by order of service. Any service EXECUTED without an order for service will not be paid by the PROJECT OWNER.

33.3 Prior to the commencement of all work, the contractor and the Project Manager shall proceed to a measure of the length of the lot and an identification of the work with marking on the roadway every hundred (100) meters. This will be the subject of a report signed by both parties.

33.4 Environmental protection

The CONTRACTOR will be required to comply with the laws governing the protection of the environment in force in the Republic of Cameroon and in particular the law n ° 096/12 of 05 August 1996 on the framework law on the management of the environment and the Letter No. 00908 / MINTP / DR dated 1997 from the Minister of Public Works publishing the Guidelines for the consideration of environmental impacts in road maintenance.

In particular, he must comply with the provisions of the CCTP (chapter V) in this respect.

ARTICLE 34: - DOCUMENTS TO BE PROVIDED BY THE COCONTRACTOR

34.1 WORK EXECUTION PROGRAMME

34.1.1 Within a period of five (05) days from the notification of the service order to start the work of each pass, the CONTRACTOR will submit to the validation of the CONTRACT Engineer, after approval of the Project Manager, and in six (06) copies a execution PROGRAMME of the works after a detailed visit of the site, accompanied by the Project Manager. The project manager has two (02) DAYS for the visa or rejection of the project, the CONTRACT Engineer also has three (03) days for validation or rejection. The rejects should focus on the corrections to the execution PROGRAMME to be unique at each level of validation.

34.1.2 This execution PROGRAMME will include:

- The CV of the Site ENGINEER and the copy of his diploma;
- The organization of the company to carry out the work of each workshop;
- The quantitative survey and the location of all the essential tasks to be EXECUTED, so as to obtain a better level of service and good visibility after the works;
- A temporary signage plan for the site during the execution of the work.

ARTICLE 35: - ORGANIZATION AND SAFETY OF SITE

35.1 SECURITY OF WORKSITE

35.1.1 Construction Identification Signs

The identification or WORKS announcement signs will be placed at the beginning and at the end of each section, and must be put in place within a maximum of one month after the service order to start the work.

35.1.2 Signalisation of work

35.1.2.1 The work SIGNALISATION shall be in accordance with the temporary signalling plan validated in the execution PROGRAMME. It is carried out under the control of the Project Manager by the contractor, the latter having to support the supply and installation of signs and signalling devices, unless otherwise stipulated in the contract.

35.1.2.2 The contractor shall be personally liable for all direct or indirect consequences of a lack of signalling or the maintenance of temporary structures necessary for the maintenance of traffic.

35.1.2.3 All costs incurred by site-specific road signs are the responsibility of the Contractor. The latter will remain alone and fully responsible for all accidents or damage caused to third parties, during the execution of the work due to his equipment or errors and omissions concerning the signalling.

35.1.3 Night work, holidays and Sundays.

The works cannot continue neither at night, nor on Sundays, nor holidays without the prior written authorization of the CONTRACT Engineer.

35.2 MAINTAINING THE CIRCULATION

35.2.1 The CONTRACTOR shall take all necessary steps to ensure that the circulation is maintained throughout the duration of the work of each pass. He will not be able to use the subjections that would result to evade the obligations of his market, nor to raise any claim, except in case of force majeure;

35.2.2 The CONTRACTOR will refer to the project manager, who will inform the administrative authority with territorial jurisdiction for the taking of a regulatory act in case of interruption of traffic on a route. This referral must be done at least fourteen (14) days before.

ARTICLE 37: - SUBCONTRACTING

it is not allowed to use subcontracting.

Chapter IV: Acceptance

Article 41: PROVISIONAL ACCEPTANCE

ARTICLE 41: - ACCEPTANCE

The provisional acceptance of the works will be granted at the end of the execution of these works.

41.1- OPERATIONS PRIOR TO ACCEPTANCE

41.1.1 At the end of the works, the CONTRACTOR will make the request in writing to the Project Manager with a copy to the CONTRACT Engineer and the CONTRACT MANAGER.

41.1.2 Within a period of seven (07) days from the date of submission of the request for acceptance, a prior visit will be organized by the Project Manager, with the participation of the CONTRACT Engineer, in the presence of the contractor.

This visit includes among other things:

- the qualitative and quantitative recognition of the work carried out;
- the possible finding of non-performance of the services provided for in the contract;
- the findings relating to the completion of the works;
- The route diagram of the executed works.

41.1.2 These operations are the subject of a report drawn up on the spot and signed by the Engineer, the Project Manager and countersigned by the contractor.

41.1.3 At the end of this pre-acceptance inspection, the Project Manager may specify the reserves to be lifted and the corresponding works to be carried out before the provisional acceptance date that the CONTRACT MANAGER will fix in agreement with the Engineer and the Contractor. Project manager

41.2- ACCEPTANCE COMMISSION

41.2.1 The ACCEPTANCE commission shall consist of the following members:

1. The PROJECT OWNER or his representative: President;
2. The CONTRACT MANAGER, Member;
3. The Project Manager, Rapporteur;
4. The CONTRACT Engineer, Member;
5. The DIVISIONAL Delegate of the territorially competent MINMAP or his representative, Observer.
6. THE VILLAGE CHIEF or a Representative of the beneficiary population.-Observer.

41.2.3 The aforementioned members and the contractor are summoned, by mail from the CONTRACT MANAGER, with a copy to the Representative of the PROJECT OWNER, to take part in the ACCEPTANCE VISIT, at least seven (07) days before the date of the ACCEPTANCE.

The absence of the CONTRACTOR is equivalent to the unreserved acceptance of the conclusions of the commission of receipt.

41.2.4 The Commission, under the direction of the President, after visiting the site, examines the report or the minutes of the operations prior to the reception and pronounces or not the provisional acceptance of the works.

This will be the subject of the minutes of provisional acceptance signed forthwith by all present members of the commission.

41.2.5 The provisional acceptance report shall fix the date of completion of the work.

41.2.6 In the event that the works cannot be received, notification is made to the contractor, by way of service order signed by the PROJECT OWNER, omissions, imperfections or defects noted that make it impossible to receive. This Service Order gives notice to the contractor to complete the incomplete works or to remedy imperfections and defects in a specified period, without prejudice to the application of the provisions of Article 77 of the GCC.

When the contractor considers that the works are completed, he must again ask the PROJECT MANAGER, provisional acceptance. After the period indicated in the service order, the CONTRACT MANAGER may have another contractor perform, in accordance with the regulations in force, the execution of the necessary works, the damages, costs, risks and perils of the CONTRACTOR.

41.2.7 If the ACCEPTANCE Committee does not meet within fifteen (15) days of the favourable report prior to receipt, the CONTRACTOR cannot be held responsible for the consequences of this delay on the quality of the work EXECUTED.

41.2.8 At the end and after the acceptance of the works, the CONTRACT MANAGER will deliver to the CONTRACTOR, at his request, the certificate of completion.

ARTICLE 42: - DOCUMENTS TO BE PROVIDED

A SITE logbook will be kept by the Contractor and made available to the Project Manager and his representatives.

The CONTRACTOR may record incidents or observations that may give rise to a claim on its part.

The SITE logbook will be signed by both the Project Manager and the Site FOREMAN at each site visit.

For any claims of the CONTRACTOR, only events or documents mentioned in due time may be reported to the SITE logbook.

ARTICLE 43: - WARRANTY PERIOD AND MAINTENANCE DURING THE GUARANTEE PERIOD

43.1 GUARANTEE PERIOD

The Contractor shall take an engagement to execute the project with the materials he proposes and to respect all the technical norms in force.

In case of an accident leading to the abandonment of the project, the Contractor may be compelled to another project near the previous site, except the geologic conditions are abnormally unfavorable. The Contractor shall not be entitled to any remuneration for the abandoned project.

The obligations of the Contractor during the guarantee period consist of changing, or repairing the worn out parts or those that have been damaged due to an error by the manufacturer.

Article 44: Final acceptance

After visiting the site, the acceptance committee shall examine the report of provisional acceptance and carry on the final acceptance if appropriate. The final acceptance shall give rise to an acceptance report signed on the spot by all the parties.

The Committee shall be made up the same personalities as in case for provisional acceptance

During final acceptance, the Secretary of the committee shall draw up a report which may declare either of the following:

- Refusal of acceptance of works because of reserves identified;
- Acceptance of works without reserve.
- In case of refusal, a time limit shall be given by the committee, during which the contractor shall accomplish the reserves and request the Project Engineer to off-lift of the reserves for a new acceptance to be carried out.

Remark: An acceptance report shall be prepared by the Project engineer on the site and signed by all the members on site as well.

Chapter V SUNDRY PROVISIONS

Article 45: Termination of the contract

The contract may be terminated ipso jure by the Contracting Authority, as provided for in Title V, Chapter I, Section II, Sub-Section I of Decree No. 2018/366 of June 20, 2018 relating to the Public CONTRACT Code and also in the conditions set out in sections 74, 75 and 76 of the TS (Works), including any of the following:

- Death of the contractor. In this case, the PROJECT OWNER may, if necessary, authorize the acceptance of the proposals submitted by the rights holders for the continuation of the services;
- Bankruptcy of the holder of the contract. In this case, the PROJECT OWNER may accept, if applicable, proposals that may be submitted by the creditors for the continuation of the services;
- Judicial liquidation, if the co-contractor of the Administration is not authorized by the court to continue the operation of his business;
- in the case of subcontracting, subcontracting or subcommand without prior authorization from the Contracting Authority or the Delegated Contracting Authority;
- Failure of the Administration's co-contractor duly noted and notified to the latter by the Contracting Authority to the Delegated Contracting Authority;
- Non-compliance with labour legislation or regulations;
- Significant variation in prices under the conditions defined by the general administrative clauses, following the modification of the economic conditions or the initial quantities of the contract;
- Fraudulent manoeuvres and corruption duly noted.
- The contract may also be terminated in the following cases:
- Delay of more than thirty (30) calendar days in the execution of a service order or unjustified termination of the work of more than seven (07) calendar days;
- Accumulated penalties exceeding 10% of the T.T.C. amount of works;
- Refusal of resumption of poorly executed work;
- Failure of the contracting partner.

Article 46: Case of force majeure

46.1 Cases of force majeure shall be recorded in accordance with the provisions of Section 75 of the GCC.

46.2 It is the responsibility of the Contracting Authority to assess the nature of force majeure and the evidence provided by the CONTRACTOR

Article 47: Disagreements and disputes

Any dispute or dispute arising between the contracting parties shall be the subject of an attempt at a friendly settlement.

In the absence of amicable settlement, any dispute arising from the contract will be brought before the competent Cameroonian jurisdiction, in accordance with the provisions of Article 187 of Decree No. 2018/366 of 20 June 2018 on the PUBLIC CONTRACTS CODE.

Article 48: Production and dissemination of this contract

48.1 The drafting and formatting of the documents constituting the contract is done by the PROJECT OWNER.

48.2 The edition of this contract, in twenty (20) copies subscribed, is the responsibility of the PROJECT OWNER.

Article 49 and last: Entry into force of the contract

This contract shall be final only upon its signature by the Contracting Authority. It shall enter into force as soon as it is notified to the supplier by the Contracting Authority.

DOCUMENT N° 05

THE SPECIAL TECHNICAL CONDITIONS

This technical description of estimates is intended to define the content of **THE CONSTRUCTION OF A 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION.**

It specifies the quality of materials and the mode of execution in keeping with the rules and in compliance with the constituent documents of the Jobbing Order. Hence, this descriptive has as objective the definition of the consistence of works to be executed in accordance with the plans and according to technical norms for the execution of public projects.

Description of tasks

The main tasks to be carried out shall be the following order as per the bill of quantities and cost estimates:

- PRELIMINARY WORKS
- PREPARATORY WORKS
- EARTH WORKS
- FOUNDATION-ABUTMENT-WING WALLS-DECK
- EQUIPEMENTS
- SOCIO - ENVIROMENTAL MITIGATION MEASURES

Reference documents

In the study and execution of the Jobbing Order, the successful bidder shall comply with the following:

- Statutory and regulatory instruments (laws, ordinances, decrees, orders)
- Unified technical documents (requirements, special conditions, designing rules)
- French norms approved by ARNOR
- Security rules and norms relating to public protection
- Agreements, technical opinion and recommendations of the CSTB applicable to works relating to this invitation to tender in force on the date of signature of this Jobbing Order.

To carry out the general control of works, the Project Engineer and the other administrations involved in the follow-up of the project may make regular or unexpected visits to the site.

The description of estimates is intended to spell out the technical requirements for a proper execution of the construction works.

The Contractor shall strictly comply with the description of estimates in keeping with rules and norms prescribed in the DTU, the ARNOR norm.

Article 01: STRUCTURE AND EXECUTION PLANS:

It is the duty of the Contractor to realize the structures as per the execution plans that shall be approved by the **Project Engineer** and sample models of equipments and furniture provided by the project owner.

Article 02: PRELIMINARY WORKS:

These works concern the demolition of any existing structure on the site and the evacuation of the rubbish to the public discharge, the clearing and levelling of the site where necessary. To do these, the Contractor shall obtain all the documents necessary for the realization of the Jobbing Order from the competent services concerned. He shall also make contacts with the water, electricity and telephone network authorities in case their network shall be tampered with.

Article 03: INSPECTION OF WORKSITE INSTALLATIONS:

Through the Project Engineer, the Contractor shall furnish the owner of the project within the shortest possible time with an installation plan showing clearly how he intends to run the work site. A fence in local materials enclosing the whole work site to avoid trespassing and site sign board bearing information recommended to be posted shall be in place during this inspection mission. To install, the contractor with his/her personnel shall be installed on the site by a Commission comprising of:

- The Project Owner----- Chairperson
- The chief of service for the contract----- Member
- The Project (Contract) Engineer----- Secretary
- The Contract Manager(SIGAMP)..... Member
- The Contractor ----- Member
- Chief of Staff of the Control Brigade, DD MINMAP ----- Observer
- The village Chief or RepresentativeObserver, *if need be*

Remark: *A report on the site installation shall be prepared by the Secretary on the site and signed by all the members on the site.*

Article 04: PROTECTION OF STRUCTURES AND MATERIALS:

The Contractor shall be responsible for the protection of the structures before final reception. He shall be equally responsible for all tools and materials present at the work site. He shall seek an insurance policy to cover theft and fire incidence.

Article 05: PRECAUTION AGAINST ACCIDENTS:

The Contractor shall take all preventive measures against accidents. The owner of the project reserves the right to intervene in case of any emergency without necessary interfering with the responsibilities of the Contractor.

Article 06: VERIFICATION OF DIMENSIONS:

The Contractor shall verify all dimensions on the plans. For execution no dimension shall be measured with a scale rule from the plans. The Contractor shall check in-situ the possibility of translating the dimensions on plans to the structure before work begins. He shall refer to the Project Engineer in case of any doubt. He shall not on his own modify anything on the structure and shall inform the Project Engineer of any changes that he considers necessary.

NB: All modifications accepted by the Contractor shall be accomplished in a specified duration and at his cost without modification of the Jobbing Order amount. The owner of the project shall have the right to the final choice in case of any modification.

Article 08: ERRORS AND OMISSIONS IN THE DOCUMENTS:

The descriptive notice completes or confirms the indications on the execution plans. In the case of contradictions between the plans and the descriptive notice, the project team shall be contacted for examination, elaboration and conclusion.

Article 09: QUALITY AND PREPARATION OF MATERIALS

Every material used and supplies shall be of high quality and put up in keeping with the rules and with great care.

They shall meet the general specifications and the general requirements set out by the CSTB.

Reference of manufactured goods

The Contractor shall be bound to provide all the justifications, invoices and references of manufactured goods to be used.

Equivalent supplies

In case the materials referred to in the description of estimates are to be replaced by approved equivalent materials and supplies, the latter shall be at least of equal or higher quality and any justification may be requested from the Contractor before use.

Every material and supplies used shall be of high quality and put up in keeping with the rules and with great care. They shall meet the general specifications and the general requirements set out by the CSTB

SAND

All the sand supplied by the Contractor put at his disposal shall be subject to the approval of the Control Engineer.

The granulometry shall vary between 0.80 mm and 2.5 mm for mortars and toppings and between 0.16 mm and 5 mm for concrete structures.

FINE GRAVELS

All the fine gravels supplied by the Contractor or put at his disposal shall be subject to the approval of the Project Engineer.

Meant for the production of concretes, fine gravels shall be homogeneous natural or crushed materials. The films of the gravels must have been blown or washed away.

MIXING WATER

Water meant for the production of concretes shall be supplied by the Contractor at his expense. In general, water may be obtained near the building site from water points or rivers, provided its quality meets the conditions stated below. Water may also be obtained from other sources (boreholes, wells, etc.)

Mixing waters shall be clean, not salty, and virtually free from bodies in suspension and dissolved mineral salts, namely sulphates and chlorides. It shall be forbidden to use water from swamp or peat bogs.

BINDERS

The cements used for concretes and mortars shall meet the general conditions set out by the laws in force. They shall be of type CPJ 35 and shall bear no trace of damp. Therefore, storing on the site shall be done on a dry and ventilated floor.

REINFORCEMENTS

Reinforcements for reinforced concrete shall be high-bond mild steel in compliance with the specifications of the BAEL 91 rules. They shall be perfectly clean without any trace of rust, paint or grease.

They shall be formed and put up in accordance with the bar bending plan submitted by the contractor to the approval of the Project Engineer before the start of works.

WOOD

The wood chosen for the construction of the structures and formwork shall be free from any trace of rot, hard rot, decayed knot, splits or shake.

FORMWORK

Forms shall be simple and solid. They shall bear, without any noticeable deformation, the weight and pressure of concrete, the effects of vibration and the weight of workers during construction. Forms shall be tight enough so as to prevent extra water from washing cement away.

In other words: -

- 1) **SITE PREPARATION:** The setting out will be in respect of the technical plans. The setting out profile boards will be at least 1, 20 m from the outside axes, this to facilitate terracing (trench and other earthworks) and a good circulation. No starting of excavation will be accepted by the Project Engineer without the checking of the conformity of the setting out axes of the building.
- 2) **EXCAVATION:** - Some minimum excavation will be necessary to bring the site to a relative flat surface. The vegetable soil has to be cleared off. Excavation and leveling shall be carried out normally using dig axes, spades and sledge hammers. The minimal depth of the excavation trenches will be of 80 cm, and depending on the soil bearing capacity. Where there is black cotton soil or soil with low bearing capacity at the bottom of the trench, the contractor shall continue excavation up to a depth as will be approved by the control engineer. The excavations will be done manually and no concrete or mortar shall be laid on the bottom of the trench without the acceptance of the trench bottom of excavation by the Project Engineer. The foundation shall be excavated to obtain the hard soil where it shall resist and to bear the foundation work.

NB: The final depth of excavation must be received before the continuation of any other works.

3) **CONCRETE:**

-*Ordinary concrete* specifically lean concrete shall be 10cm thick and laid all round the excavated foundation trenches before the stone work is carried out and dosed at 200kg/m³.

-*Reinforced concrete* shall be specifically for pillars, beams and the slab, their mixture shall be in a proportion of 400kg/m³.

NB: All concrete works should be properly cured (i.e. water three times a day for seven days)

-Rods shall be mild steel reinforcement, Tor or high yield (*Haute Adherence HA*) Steel in accordance with the R/C & 3 rules. The steel shall be perfectly clean without any trace of rust, non-adhesive to paint or grease. The reinforcement steel for reinforced concrete shall be of type HA FeE400 for the main reinforcement steel rods and round-smooth RL E235 for the stirrup rings.

NB: All rods should preferably imported and reinforcement rods must respect the prescriptions on the table below: -

N ^o	STRUCTURE	SIZES	RODS	RODS	STIRRUP Spacing	DOSAGE	TYPE
		Nos	φ	Torsφ			
1	Base of the Bridge		14mm	12mm	15cm	400kg/m ³	Fe-E-40
2	Walls of the bridge		14mm	12mm	15cm	400kg/m ³	Fe-E-40
4	Wing Walls		14mm	12mm	15cm	400kg/m ³	Fe-E-40
5	Wing Wall base		14mm	12mm	15cm	400kg/m ³	Fe-E-40
6	Beams		12mm	8mm	15cm	400kg/m ³	Fe-E-40

- **Sand:** Will be free from oxide, organic material of animals or plant origin. Sieving shall vary from 0.08 to 2.5mm for mortar and other resisting surfaces like concrete structure shall vary from 0.16 to 5mm. It shall be river sand and nothing else. The sand shall have very fine elements settlement of less than 4%.
- **Aggregate** shall consist of natural and homogeneous materials or crushed stones. Tiny layer of grave (dust) shall be removed by sieving, blowing or washing. The fine and coarse aggregates may either be from the river or quarry crushed and must be approved by the control engineer before any use on the site. The gravels shall be clean and well graded with very fine elements settlement of less than 2%.
- **Water:** To be used for the mixture mortar, concrete and washing of aggregates. Shall be clean and free from impurities, meaning potable water.
- **Cement:** To be used mostly for cement mortar and for all concrete mixtures, they must satisfy the general conditions laid down by regulation in force. The cement which shall not show any trace of uneven mixture shall be the CPA42.5 class from CIMENCAM or from an approved factory. Storage on the building site shall be done on a dry and ventilated floor. Any stock presenting an unsatisfactory pulverulent condition will be discarded and cleared away within four (04) days.
- **Shuttering:** hard wood, to bear without any noticeable distortion, the load and pressure of concrete, the effect of vibration and weight of workers involved in setting it up.

Article 10: TECHNICAL REQUIREMENTS

The Contractor shall comply with the laws in force concerning fire protection, thermal insulation, acoustical insulation and ventilation; even if provisions have not been made in the plans and written documents.

It should be noted that all the works to be carried out or modified following amendments brought in keeping with the rules, shall be charged to the Contractor.

Fire protection

Application of the instruments in force relating to protection against the risks of fire and panic in Establishments open to the public (EOP)

Classification of the establishment: category 5 EOP;

Behaviour of building components in fire;

FR: fire resistant;

FB: firebreak;

FC: fire check;

½ h FR components supporting the shell of the building;

1h FC Floor;

½ FB internal partitions

Highly inflammable materials shall be avoided.

Smoke clearing

In case of fire, all the premises open to the public shall be cleared by openings having direct access to the outside.

Emergency means

Instructions on what to do in case of fire shall be posted in the corridor.

Article 11: PROTECTION OF THE ENVIRONMENT

The entrepreneur will propose to the control engineer, before the beginning of works, the place of his yard facilities and will request his authorization of installation.

The site must be chosen outside of the sensitive zones, in order to limit the site clearing, the extraction of bushes, the setting out of the building and general circulation.

The site must foresee an adequate drainage of waters on the whole surface. The maintenance areas and of washing should be concreted. These maintenance areas should have a slope toward a cesspool provided for the purpose and toward the inside of the platform in order to avoid the out flow of the polluting products toward the site and the neighbourhood.

At the end of the works, the entrepreneur will do all necessary works to the restoration of the various places of the site. The entrepreneur should fold all his material, and equipment. He should demolish all stationary installation, as foundation, support made of concrete or metallic, etc. In order to put back the site in its nearest initial state, neither equipment nor materials should be abandoned on the site or in the vicinity after the execution of all the works. Left-over materials are to be covered with a layer of earth, and the site has to receive an adequate drainage in order to avoid all erosion as the case may be.

MODE OF EXECUTION OF WORKS

Article 12: STRUCTURES OF THE CONSTRUCTION SITE

The Contractor shall be in charge of the setting up operations which shall include:

- Developing the road and inserting some drainage structures of the of the project
- An identification board and a notice board of the building site;
- Putting up a structure containing a storehouse and an office equipped with a table and chairs where the project record and graphic documents shall be available on a permanent basis.
- Supplying water (if possible) and guarding;
- Any other measure for the proper running of the building site;
- Conveyance and folding up of any material needed on the building site;
- Dismantling and folding up of structures;
- Their possible transfer;
- Putting in place of means which are essential for the safety of personnel and users, especially putting signals on the building site;
- Cleaning of premises after execution of work.

The plan relating to setting up operations shall give all the details on the following points:

- In addition, setting up operations shall include the actual mobilization of supervisory staff, the foreman, and the charge hands among others.

Signals, safety, miscellaneous

The Contractor shall plan to put in place temporary signals essential for the safety of users and personnel of the enterprise. Safety measures shall be part of the plan of execution to be provided by the Contractor at the start of work.

Article 12: CONSTRUCTION WORKS

I- Plan of execution:

It shall be made up as follows:

- construction drawing and details at the appropriate scales;
- work planning;
- method and technical approach to execution;

- organization of the building site;

Knowledge of the soils

The Contractor shall be supposed to have perfect knowledge of the nature and consistency of the soils. No complaint shall be accepted in the course of work; differences in the nature of soils noticed during the execution of work shall not give rise to an increase in the price of the Jobbing Order.

Appraisal of the difficulties of the field

The Contractor shall be supposed to have accepted all the difficulties that he may encounter and relating to the configuration of the sites, the nature of the soils, the stone and brick works, and solids existing in the soil.

Moreover, the Contractor shall take note of the location of the eventual old networks: telephone, water, electricity or other that may be found in the field. Therefore, he shall not remove any existing meter or pipe without informing the Project Engineer of their presence.

It shall be the Contractor's responsibility to follow the required procedures to obtain from public services the authorization to remove these networks.

Site survey

The Contractor shall take over the site as he shall find it. He shall therefore be supposed to have perceived all the difficulties that he may encounter and relating to the configuration of the site, the nature of the soils, neighbouring constructions, etc...

Construction drawing

The Contractor shall draw a complete set of designs to be executed (general design, formwork design, bar bending design, form of pitch, partition, etc...) and all the designs that may be requested by the Project Manager in the course of work.

These designs shall be submitted to the approval of the Project Engineer in due time. This approval shall not relieve the Contractor of any of his responsibilities.

Before acceptance, the Contractor shall give to the Delegated Contracting Authority one (01) blueprint and three (03) design drafts in compliance with execution.

II- Foundations:

Any fill material for the foundation and the surroundings structures shall have no particle dimension above 50mm and with plasticity index of less than 35. Fill materials shall also be free from organic elements and shall have a good granularity grading. No black vegetable soil shall be accepted for backfilling.

Reinforced concrete footings shall be built on 10 cm with coarse-aggregate concrete. They shall fill the excavation. After cleaning, blending concrete shall immediately be put in place so that earth should not fill the excavation.

Regulations to observe

In the construction of the structures referred to in the specifications, the Contractor shall conform to the laws, regulations, and norms in force at the moment of execution of work, notably:

- DTU No.30: framework and stairs in wood
- DTU No.40.42: Roofing large steel sheets and bands
- Norm Française (NF) P 21.202: design and assembling
- Rules CB 71: designs and design of wood frameworks.

DOCUMENT N° 06

THE SHEDULE OF UNIT PRICES (*PRICE ENCLOSURE SLIP*)

CONTENT

CHAPTER I GENERAL PROVISIONS

Article 01- General

Article 02- Definition and consistency of prices

THE SCHEDULE OF UNIT PRICES

Article 01: GENERAL

In general, the contractor is supposed to be fully aware of all the expenses relating to works as well as all the conditions prevailing in the area and likely to influence the execution and cost of works. Therefore, he shall not present any complaint, except in the conditions provided for by the contract arising from this invitation to tender. Works done by the contractor shall be paid to him by applying prices of the Price list to the quantities actually carried out and assessed according to the conditions of the contract.

Costs and various charges not giving rise to any payment are supposed to be taken into account in the costs for execution of quantifiable works and shall be included in the various Price lists. The costs and charges are as follow:

- Personnel charges (salaries, travelling expenses, transport and leave allowances, allowances for housing on the building site, miscellaneous allowances, premiums, insurances, medical expenses, etc. .)
- Charges for the conveyance of personnel, equipment and materials, overheads, taxes, duties, registration fees and licence as well as any other charges relating to works (*and notably expenses for the acceptance of works on the field*) and to the running of the enterprise.

Similarly, running charges, write-off and maintenance costs of building equipment and rolling equipment, vehicles of all categories are also supposed to have been included in the costs for execution of quantifiable works.

Prices shall be given in figures and in words. The contractor shall make sure that unit prices in words agree with unit prices in figures.

The contractor shall not put forward his good faith to shirk his commitment if the global amounts of his bid happen to be modified after verification of compliance of unit prices in figures or calculation of the detailed estimates.

Article 02: Definition and consistency of unit prices

LOT	CONSTRUCTION OF A 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION				
LOCATION:	WIDIKUM BOFFE COUNCIL, MOMO DIVISION OF NORTH WEST REGION				
BILL OF QUANTITIES AND COST ESTIMATES					
PRICE N°	DESCRIPTION	Unit	Qty	FIGURE	WORDS
100	PRELIMINARY WORKS				
101	Site Installation	Ls	1		
102	Transportation of Equipment to and From Site	Ls	1		
103	Geotechnical Studies	Ls	1		

104	Execution Program and As Executed Report	Ls	1		
	Sub - Total 100				
200	PREPARATORY WORKS				
201	Clearing and Cleaning around the Bridge	m ²	720		
202	Cleaning of the Water Course	Ls	1		
	Sous-Total 200				
300	EARTH WORKS				
301	Excavation of footings for Abutment and Wing Walls	m ³	107.88		
302	Excavation of bad soil (2m) around the abutment and Wing Wall	m ³	183.4		
303	Backfilling and compaction of the bridge with laterite obtained from borrow pit	m ³	262		
	Sub-Total 300				
400	FOUNDATION-ABUTMENT-WING WALLS-DECK				
401	Hard core with dry stone parking to Stabilise the base of foundation	m ³	125.76		
402	Reinforced concrete for Footings, pillars, Beams and Pier Caps dosed at 350kg/m ³	m ³	55.696		
403	Stone masonry concrete Abutment and Wing walls	m ³	230.16		
404	Reinforced Concrete Deck dosed at 400kg/m ³	m ³	19.8		
405	Reinforced Concrete beams of rod16 for the main beams and partition	ml	44		
406	Reinforced Concrete beams of rod 14 for the secondary beams (entretoises)	ml	10		
407	Wheep holes	U	60		
408	Drainage Pipes on R.C. Deck	U	8		
409	Mixed Reinforced Concrete Steel Hand rails	ml	24		
410	Painting	m ²	12.88		
	Sub-Total 400				
500	EQUIPEMENTS				
501	Supply and installation of vertical wooden signalisation (balises)	U	8		
502	Triangular signalisation boards	U	2		
	Sub-Total 500				
600	SOCIO - ENVIROMENTAL MITIGATION MEASURES				
601	Road Deviation	U	1		
602	Labialization boards (metallic)	U	1		
603	Sensitization of the management committee on the maintenance and risk hazards	U	1		
604	Planting of vetiver grass on all backfilled flanks of the bridge.	m ²	25		

DOCUMENT N°07

THE BILL OF QUANTITIES AND COST ESTIMATE

LOT 1	CONSTRUCTION OF A 8LM BRIDGE OVER RIVER EHATOPO ON BARAKA CHURCH STREET ROAD AT KP 2+300 IN WIDIKUM MUNICIPALITY, WIDIKUM-BOFFE SUBDIVISION, MOMO DIVISION OF THE NORTH-WEST REGION				
LOCATION:	WIDIKUM COUNCIL, MOMO DIVISION OF NORTH WEST REGION				
BILL OF QUANTITIES AND COST ESTIMATES					
PRICE N°	DESCRIPTION	Unit	Qty	U.P.	Total
100	PRELIMINARY WORKS				
101	Site Installation	Ls	1		

102	Transportation of Equipment to and From Site	Ls	1		
103	Geotechnical Studies	Ls	1		
104	Execution Program and As Executed Report	Ls	1		
	<i>Sub - Total 100</i>				
200	PREPARATORY WORKS				
201	Clearing and Cleaning around the Bridge	m ²	720		
202	Cleaning of the Water Course	Ls	1		
	<i>Sous-Total 200</i>				
300	EARTH WORKS				
301	Excavation of footings for Abutment and Wing Walls	m ³	107.88		
302	Excavation of bad soil (2m) around the abutment and Wing Wall	m ³	183.4		
303	Backfilling and compaction of the bridge with laterite obtained from borrow pit	m ³	262		
	<i>Sub-Total 300</i>				
400	FOUNDATION-ABUTMENT-WING WALLS-DECK				
401	Hard core with dry stone parking to Stabilise the base of foundation	m ³	125.76		
402	Reinforced concrete for Footings, pillars, Beams and Pier Caps dosed at 350kg/m ³	m ³	55.696		
403	Stone masonry concrete Abutment and Wing walls	m ³	230.16		
404	Reinforced Concrete Deck dosed at 400kg/m ³	m ³	19.8		
405	Reinforced Concrete beams of rod16 for the main beams and partition	ml	44		
406	Reinforced Concrete beams of rod 14 for the secondary beams (entretoises)	ml	10		
407	Wheep holes	U	60		
408	Drainage Pipes on R.C. Deck	U	8		
409	Mixed Reinforced Concrete Steel Hand rails	ml	24		
410	Painting	m ²	12.88		
	<i>Sub-Total 400</i>				
500	EQUIPEMENTS				
501	Supply and installation of vertical wooden signalisation (balises)	U	8		
502	Triangular signalisation boards	U	2		
	<i>Sub-Total 500</i>				
600	SOCIO - ENVIROMENTAL MITIGATION MEASURES				
601	Road Deviation	U	1		
602	Labelisation boards (metallic)	U	1		
603	Sensitization of the management committee on the maintainance and risk hazards	U	1		
604	Planting of vetiver grass on all backfilled flanks of the bridge.	m ²	25		
	<i>Sub-Total 600</i>				
	SUMMARY				
100	PRELIMINARY WORKS				
200	PREPARATORY WORKS				
300	EARTH WORKS				
400	FOUNDATION-ABUTMENT-WING WALLS-DECK				
500	EQUIPEMENTS				
600	SOCIO - ENVIROMENTAL MITIGATION				

	MEASURES				
	TOTAL EXCLUDING TAXES				
	VAT (19.25%)				
	AIR (2.2%)				
	NET PAYABLE				
	TOTAL INCLUDING TAXES				

DOCUMENT N° 08

FRAMEWORK OF SUB-DETAIL OF PRICES

Note relating to the presentation of the sub-detail of prices and taxes

1, A sub-detail presents all the stages involved in the establishment of a sales price. It is also an important element for the evaluation of the quality of the price proposed by a bidder.

It is not necessary to impose a model of presentation on all bidders, taking into account the great diversity of software for the determination of sub-details of prices. On the other hand, they must include the following elements:

a. Detail of the sales coefficient according to the model presented after this note;

b- Cost in dry price of the materials provided for the site;

c. Cost in dry price of the supplies necessary for the site;

d. Cost of local and expatriate labour;

e. For each price on the Schedule of prices, a form resulting from points a, b, c and d above indicating the outputs leading to the unit prices;

f. The precise sub-detail of lump sums for the installation of the site camp, the carting in and out of equipment, laboratory and its equipment, development of a quarry (where need be), etc;

g. The precise sub-detail of lump sums for the building, maintenance of premises and supply of means put at the disposal of the Contracting Authority;

h. The sub-detail of dues and taxes.

2- Presentation framework of the sales coefficient, also called the coefficient of over-heads.

A. Overheads of the site

Studies

Total

C1

B. Overheads of the head office

- Head office overheads

- Financial overheads

- Risks and profits

Total

C2

Sales coefficient $K = 100 / (100 - C)$ with $C = C1 + C2$

3. The Contracting Authority may propose a framework of sub-detail of unit prices including the elements mentioned in point 1 above.

DETAIL PRICE BREAKDOWN

Description:

Price N°	Daily output	Unit	Total quantity		Unit	Activities' Duration
Personnel (Labour)	CATEGORY	N°	Daily Salary	Number	Paid man-days	AMOUNT
	Works Supervisor	man-day				
	Foreman	man-day				
	Skilled labour	man-day				
	General labour	man-day				
					Total (A)	
Equipments	Type	Unit	Daily rate		Days Billed	AMOUNT
					Total (B)	
Materials	TYPE	Unit	Unit Price		Consumption	AMOUNT

					Total (C)	
D	Total Direct Cost				A+B+C	
E	General site Expenses	10%			Dx10%	
F	General Head Office expenses	5%			Dx5%	
G	Cost price				D+E+F	
H	Risk + Profit	10%			Gx10%	
P	Bid price Excluding Taxes				G+H	
Y	Unit Bid price Excluding Taxes				P/Qty	

ANNEXES

PART 09
MODEL OF CONTRACT